

# ISRT: In the thick of It : what next in my first semester

**18 November 2025**

KIT Department of Informatics

Informatics Study Program Service (ISS)

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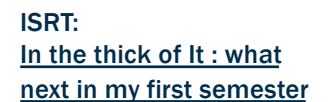
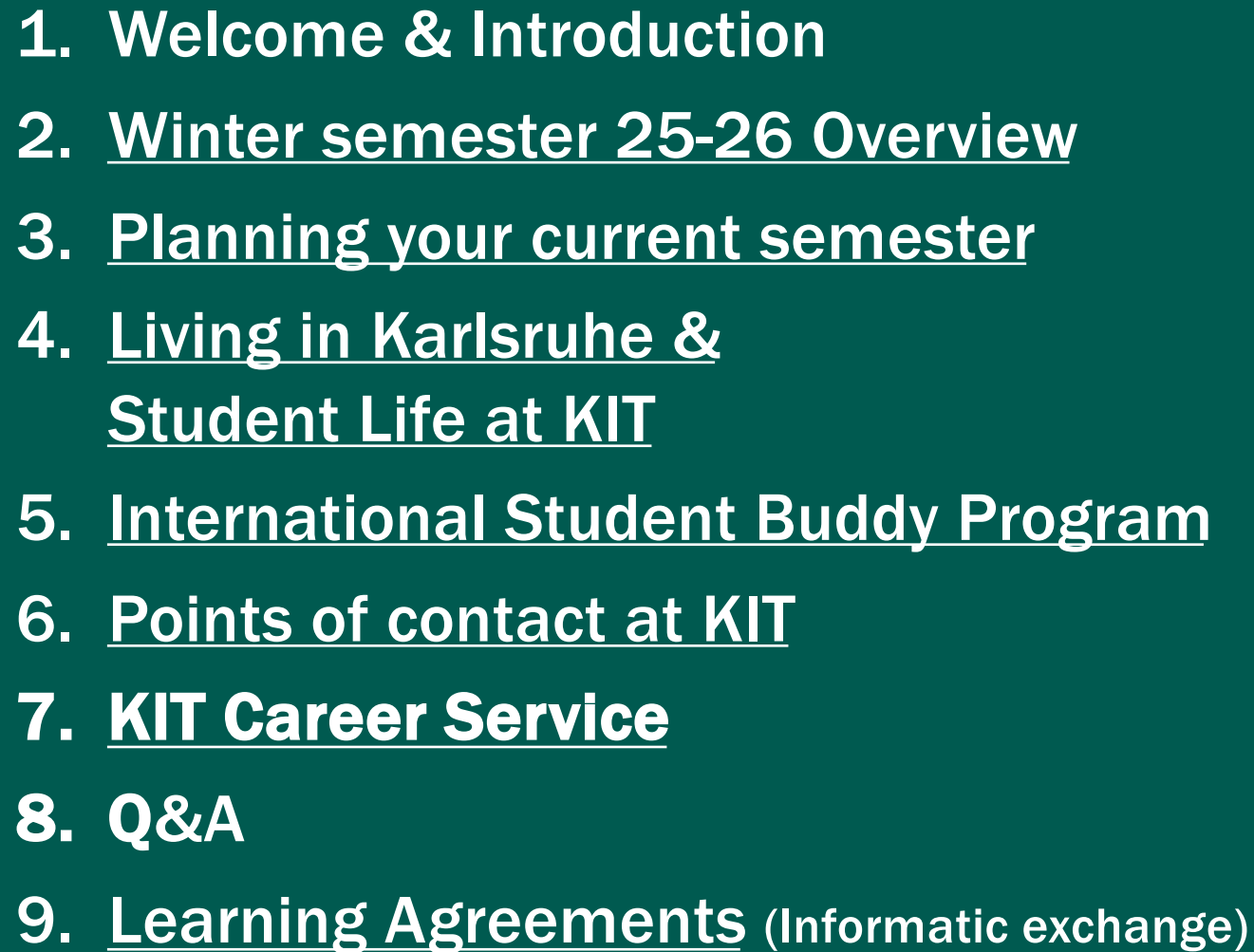
International Student Office (IStO)

International Student Hub

&

Career Services





# Winter semester 2025-26

## Overview

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# KIT- [Academic Calendar](#)



**KIT**  
Karlsruhe Institute of Technology

Home | Legals | Data Protection | Sitemap | KIT | DE |

Before Your Studies | During Your Studies | After Your Studies | Services for Students and Prospective Students | Services for KIT-Departments | Amtliche Bekanntmachungen |

Business unit Studium und Lehre

Home > During Your Studies > Organizational Matters > Dates and Deadlines

## Dates and Deadlines

|                            | Semester duration        | Lecture period           | Recess                   |
|----------------------------|--------------------------|--------------------------|--------------------------|
| <b>Winter term 2025/26</b> | 10-01-2025 to 03-31-2026 | 10-27-2025 to 02-21-2026 | 12-24-2025 to 01-06-2026 |
| <b>Summer term 2026</b>    | 04-01-2026 to 09-30-2026 | 04-20-2026 to 08-01-2026 | 05-25-2026 to 05-30-2026 |
| <b>Winter term 2026/27</b> | 10-01-2026 to 03-31-2027 | 10-26-2026 to 02-20-2027 | 12-24-2026 to 01-06-2027 |
| <b>Summer term 2027</b>    | 04-01-2027 to 09-30-2027 | 04-19-2027 to 07-31-2027 | 05-17-2027 to 05-22-2027 |

# KIT- Academic Calendar



- Info<sup>2</sup> and Mentoring Events including:
  - **Mentoring Get-Together** on [16 December 2025](#)
  - **ISRT: "Fit for exams and returning home"**, on 9. December 2025, at 17:45
- **Break:** Winter break – is lecture-free from 24 December to 6 January
- **re-Registration for Summer semester** 15 January to 15 February
- **Exams:** Many exams take place during the lecture free period from February to the end of March

# Planning your current semester

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# Planning your studies

## Degree seeking students:

- Starting Point is to inform yourself of the academic structure of the [degree you are seeking](#) at KIT
- Read through the Module handbook (MH) on the Form and Document site [English](#) & [German](#)
- Make sure you are familiar with what you need to enroll in and complete to for your program of study as you plan this and the following semesters

## Exchange students in Informatics:

- Ensure the modules that you enroll in and select meet the **approval of your home university**
- Read through the Module handbook (MH) on the Form and Document side [German](#) & [English](#)
  - No matter if you are a bachelor or a master student you can choose modules at bachelor or at master level at KIT. However make sure you meet the prerequisite knowledge for the modules you choose
- **Check when the exam will take place in winter semester**
- **Ensure the Modules you select are also in your LA** and update our department by 25.11.2025

# Thinking about transfer academic credits?

## Examination schedule agreements & recognitions



- Bachelor's degree in informatics, Informatics Teacher Education, and Information Systems *as well as* Master's degree in informatics and computer science
  - Read the [FAQs on studying and exams at the KIT Department of Informatics](https://www.informatik.kit.edu/english/10509.php) regarding the recognition of exam credits

KIT Department of Informatics

Startseite > Academic Affairs > Studies Organization > FAQ Studies and Exams > more

### FAQs Study and exams

Our FAQs provide initial answers to your questions about the degree programs Informatics (Bachelor and Master of Science offered in German), Lehramt Informatik (Bachelor and Master of Education offered in German), Bachelor Wirtschaftsinformatik (offered in German) and Master Computer Science (offered in English). Master's students in the program of study Wirtschaftsinformatik should contact the WWL Examination Office.

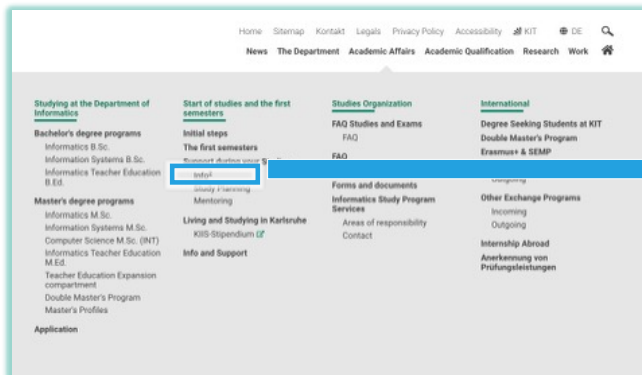
Information not found? If you cannot find the information you are looking for in the FAQs, please send an e-mail to [Beratung-informatik@informatik.kit.edu](mailto:Beratung-informatik@informatik.kit.edu)

Here the FAQ topics:

|                                                                           |                                                           |                                                                                  |
|---------------------------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------------------------|
| Additional examinations                                                   | Exams: Dates / Review                                     | MINT courses                                                                     |
| Application for a study program                                           | Exchange programs                                         | Moving modules: Moving a module on subject or module level / cancelling a module |
| BAföG                                                                     | Final theses                                              | Orientation Exam (Bachelor degree programs)                                      |
| Certificates in general / Degree / Certificate of title / At least passed | Forms                                                     | Parallel study                                                                   |
| CP grading table                                                          | Generative AI                                             | Programmierparadigmen in Informatik B.Ed.                                        |
| Credit point blend / grade calculation                                    | Graduation documents                                      | Pupil study program                                                              |
| Deadlines / Deadline extension / Special regulations (Corona pandemic)    | Informatics Bachelor of Education and Master of Education | Recognition of exams                                                             |
| Re-registration or Rearticulation (in                                     | Informatics B.Sc. SP0 2022                                |                                                                                  |

# Additional information can be found on our

- [Info<sup>2</sup>](#)
- [Event Archive](#)

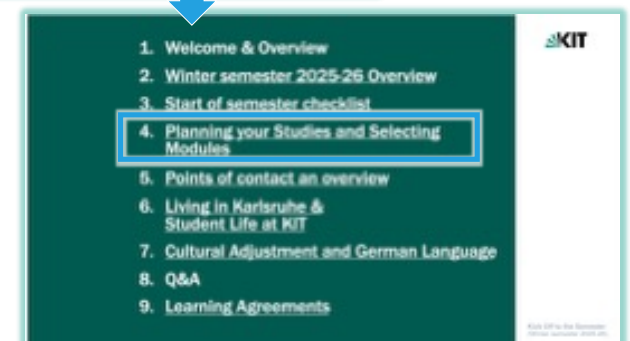


Startseite > Academic Affairs > Start of studies and the first semesters > Support during your Studies > Info<sup>2</sup> > Event Archive

## Event Archive

Archive of the Info<sup>2</sup> events

| Event                                                                                      | Semester              | Slides                                           | Recording           |
|--------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------------|---------------------|
| I want to Study Abroad                                                                     | Winter semester 25/26 | 2025-11-05_WantToStudyAbroad.pdf                 |                     |
| ISRT: Work off the new semester                                                            | Winter semester 25/26 | 2025-11-04_ISRT-Work-Off.pdf                     | YouTube             |
| ee2 1st lecture 'Ankommen im ersten Fachsemester: Faustregeln, Zeitmanagement, Ressourcen' | Winter semester 25/26 | 2025-10-27_1.ee2/vL.pdf                          | YouTube             |
| ISRT: Admitted but, not yet here                                                           | Winter semester 25/26 | 2025-10-23_ISRT-2-NotHereYet                     | YouTube             |
| ISRT: International Student Orientation: Pre-Arrival Online Orientation                    | Winter semester 25/26 | 2025-07-14_ISRT-Pre-Semester                     | 1526.pdf<br>YouTube |
| How 2 CV and Find a Job in Germany                                                         | Summer semester 2025  | 2025-07-01_How 2 CV Finding a Job in Germany.pdf |                     |



ISRT: In the thick of It : what next in my first semester (Winter semester 25-26)

<https://www.informatik.kit.edu/english/10509.php>

# Living in Karlsruhe & Student Life at KIT



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# Register your residence at the local registration office

Anyone who moves to Karlsruhe must register **within two weeks**

- if moving from another German city, this can initially be done **online**



- if moving from abroad a **personal visit is necessary**



# Register your residence at the local registration office

for personal visit to registration office (=Meldeamt/ Bürgerbüro)

The screenshot shows a web form titled 'Zuzug Studierende' with the Karlsruhe logo in the top right. The form is divided into three steps: 1. Dienstleistung (Dienstleistung wählen), 2. Reservierung (Bestätigung der Reservierung), and 3. Kontaktdaten (Kontaktdaten eintragen). Step 1 is active, showing a list of services with 'Zuzug nach Karlsruhe (Studierende)' selected and marked with a green checkmark. Below the list, it says 'Bitte bringen Sie folgendes mit:' followed by a bulleted list: '- aktuelles Identitätsdokument', '- Wohnungsgeberbescheinigung', and '- ggfs. eAT'. A red curved arrow points from the 'Zuzug nach Karlsruhe (Studierende)' option towards the 'weiter' button. At the bottom left is a 'Start' button with a refresh icon, and at the bottom right is a yellow 'weiter' button with a right arrow.

- time slots can be booked online
- go to appointment with:
  - valid ID / passport
  - housing provider certificate  
(= *Wohnungsgeber-Bescheinigung*)
  - visa / residence permit (= eAT)
- receive proof of registration  
(= *Melde-Bescheinigung*)

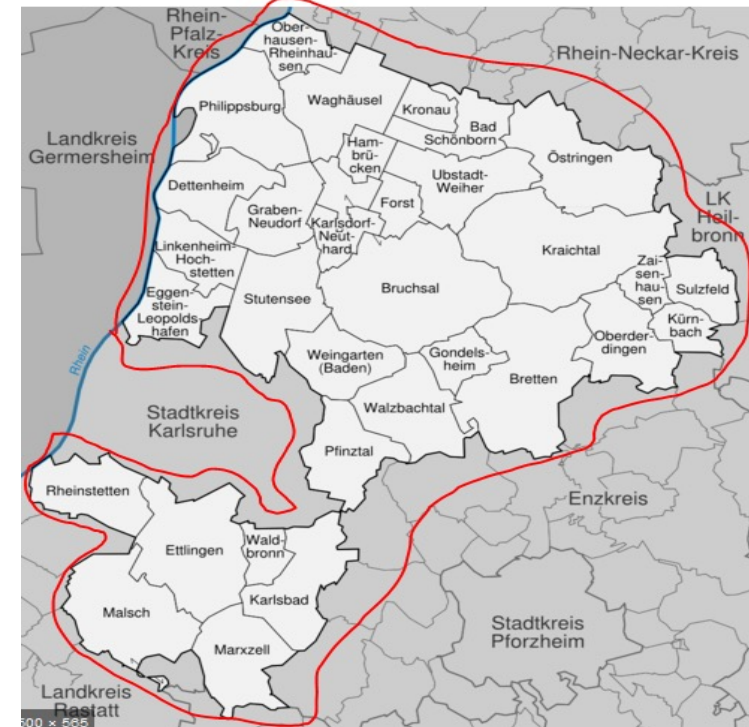
# Local Registration Office of the city of Karlsruhe

( = *Meldeamt Stadt Karlsruhe* )

**Address:** Ordnungs- und Bürgeramt  
Kaiserallee 8  
76133 Karlsruhe

**Service Times:** Monday – Friday 8.30 - 12.30h  
Thursday 14.00 – 17.00h

**Tel. 115**      **ServiceCenter City /**  
**Area District KA**  
helps with all administrative question



# Home Advantage

Register your primary residence in  
Karlsruhe and secure your welcome  
package! [www.erstwohnsitz-ka.de](http://www.erstwohnsitz-ka.de)



## GEZ -Rundfunkbeitrag – mandatory 18,36 Euro/month

ARD 1 ZDF Deutschlandradio  
BEITRAGSSERVICE

Startseite Suche/Webcode

### Ihr Rundfunkbeitrag – Online-Service schnell und sicher

**i Erhöhte Wartezeiten**

Aktuell erreichen uns viele telefonische und schriftliche Anfragen. Wir bitten um Ihr Verständnis für die damit verbundenen längeren Wartezeiten.

**TIPP:** Nutzen Sie nach Möglichkeit unsere Online-Services, um uns Ihr Anliegen rund um die Uhr mitzuteilen und sehen Sie uns auf unserer Website.

Online-Services  
Infos zur Zahlung  
Infos zum Melde-datenabgleich

# Residence Permit (eAT)

Apply for a residence permit, well **before the expiry date of your visa!!!**

## Karlsruhe

- Submit the application online (choose English Language – choose for training) or
- send application to local authorities by email or by post  
**no need for a personal visit at this point**



## Landkreis Karlsruhe

- Service&Verwaltung >>> Service >>> Dienstleistungskatalog >>> elektronischer Aufenthaltstitel (only in German)



## Sources of Information for the Process

- KIT International Students Office (English/German)
- AniKA (many languages), look for:  
First Steps >>> Registering >>> Immigration Office Karlsruhe (Ausländerbehörde)
- For any Query, write to us : [welcome@intl.kit.edu](mailto:welcome@intl.kit.edu)



# Tuition fee waiver

- Financial hardship : Students must be able to prove that they have sufficient funding for their studies in order to be allowed to study at all  $\Rightarrow$  So there can be no financial hardship, especially at the beginning of their studies.

A financial emergency during the course of study is only recognized if the student did not cause it themselves.

- Refugee students
- Students with a chronic illness or disability

Further information on exceptions:



# Information and advice for international students

- for study-related questions
- for everyday issues
- Individual counseling in exceptional and emergency situations
- referral counseling

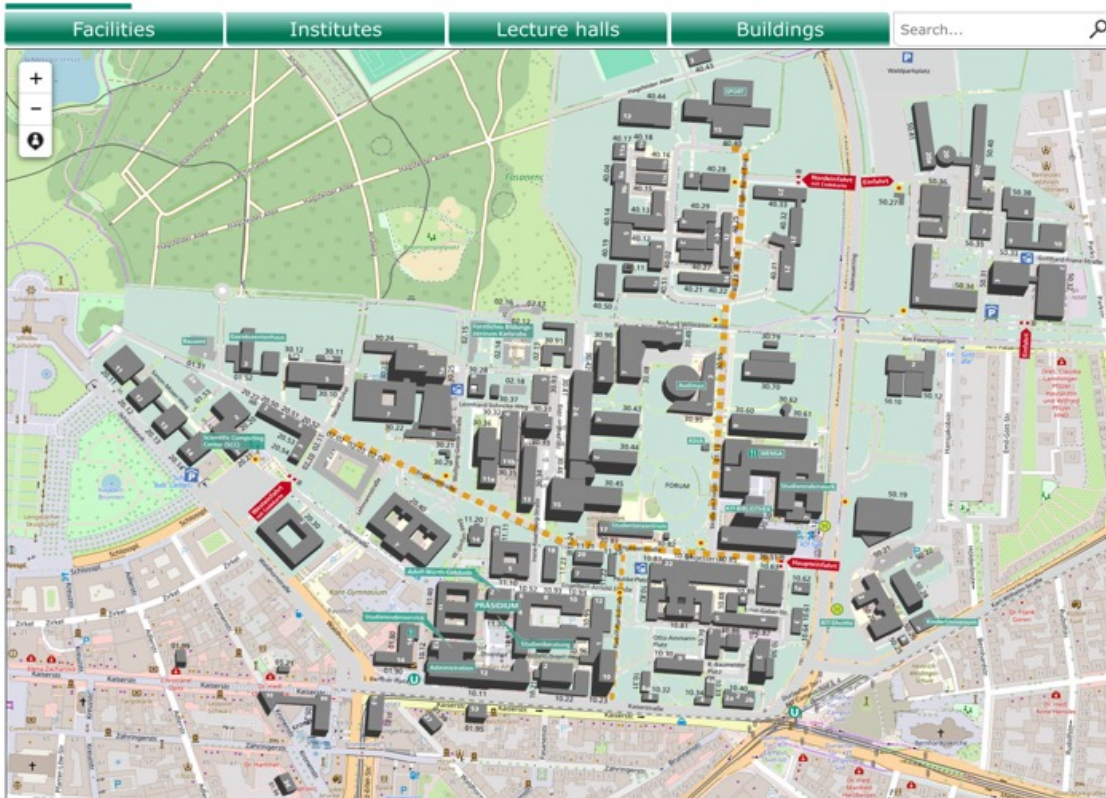


- also peer to peer
- anonymous on request



# Finding your way and Getting around

## □ KIT Campus Map



## □ Karlsruhe



## □ Bike

- owned
- Nextbike



# Finding your way and Getting around

## □ Transportation

Karlsruhe Institute of Technology > Studies > Living and Learning in Karlsruhe > Transportation

### Transportation

Getting around in Karlsruhe and the surrounding area or from campus to campus



#### Semester Ticket

The "Stadtkarte" is a personalized ticket for the entire railway network of the Karlsruhe Transport Authority (Karlsruher Verkehrsverbund - KVV). Upon presentation of the KIT Card and the KVV warrant it is available at KVV service centers and at train stations.

In combination with the KVV warrant, the KIT Card can also be used as a ticket in the entire KVV network. Unlike the Stadtkarte, it is only valid between Monday and Friday from 6 p.m. to 6 a.m. and on weekends and holidays around the clock.

#### KIT-Shuttle

The KIT hydrogen buses provide a fast connection between Campus South, Campus East, and Campus North.

- Stops
  - Campus South: at Adenauer Ring/Outlooker Tor
  - Campus North: several stops between main entrance and building K08 (Langloshofener Allee)
  - Campus East: main entrance (Nordweimer Querallee 2)
  - Current timetable

#### Lift-sharing Benches at KIT

Missed the KIT shuttle and looking for a ride to the other campus? There are a total of three lift-sharing benches at the Campus South and the Campus North, which can be found at the following locations:

- on Engesserstraße opposite the KIT library
- at the west entrance at the end of Neuer Zirkel street next to the bus stop at the main entrance of Campus North

#### Bike Repair Stations

There are two pump and repair stations on Campuses North and South and an additional mobile bike repair service at Campus South. Employees and students can carry out minor bike repairs or have tires inflated free of charge.

#### Bicycle and E-bike Sharing

The KVV nextbike (f) service of the Karlsruher Verkehrsverbund (KVV) offers short-term rentals of bicycles and e-bikes. After registration, the bikes can be rented and returned flexibly at several stations. Students benefit from special tariffs.

## □ Deutschland Ticket



### \*"Deutschland-Ticket"

- for regional transportation in Germany is about \*\*58,00€ per month & 696,96€ per year
- Exchange and students over 27 years



### \*"D-Ticket JugendBW"

- Baden-Württemberg offers a cheaper Deutschland-Ticket for young people (up to 27 years old)
- The "D-Ticket JugendBW" is valid wherever the normal Deutschland-Ticket is valid
- \*\*Currently costs 473 € per year

## □ Public transport ticket

- Download KVV -certificate in CMS – for free public transportation in Karlsruhe on Monday – Friday 6pm – 6am, weekend and holidays

Theses fees were current as of April 2025

\*The website is in German

\*\*Please note fees for the various tickets may change.

# At the start of semester - checklist

## □ Looking for accommodations?

- [Living and Learning in Karlsruhe](#)
- [Studierendenwerk Karlsruhe](#)
- [Where can I find an apartment or a room to rent? \(fsmi\)](#)
- Additional Information:
  - Degree seeking: [IStO](#) and [Finding accommodation](#)
  - Temporary Students (Exchange): [IStO](#) : [Overseas Exchange](#), [Eucor](#) and [ERASMUS](#)
  - [Pamphlet provided by the Baden-Württemberg Police](#) about Scams offers when looking for an apartment
  - IStO's [list of common abbreviations used in apartment advertisements](#)

## □ Review IStO information including:

- [Health insurance](#)
- [Entry Visa and Residence Title](#)
- [Registration of Your Residence](#) (at Bürgerbüro )
- [Registered at Auslandsbehörde](#)
- [Opening A Bank Account](#)
- Registered for Rundfunkgebühr (radio, television, ...)

# International Buddy Program

Connecting cultures, building friendships.



Chapter  
**5**

Welcome 😊



KIT  
Karlsruher Institut für Technologie

IStO International  
Students Office

**EVERYBODY**  
**NEEDS SOME** *Buddy*

**International  
Buddy Program**

Platform for encounters in  
KIT's international and  
internationally interested community



**"CONNECTING CULTURES, BUILDING FRIENDSHIPS"**

 @BUDDYPROGRAMM\_KIT

E-MAIL: BUDDY@INTL.KIT.EDU

# Our Team

## Student Team

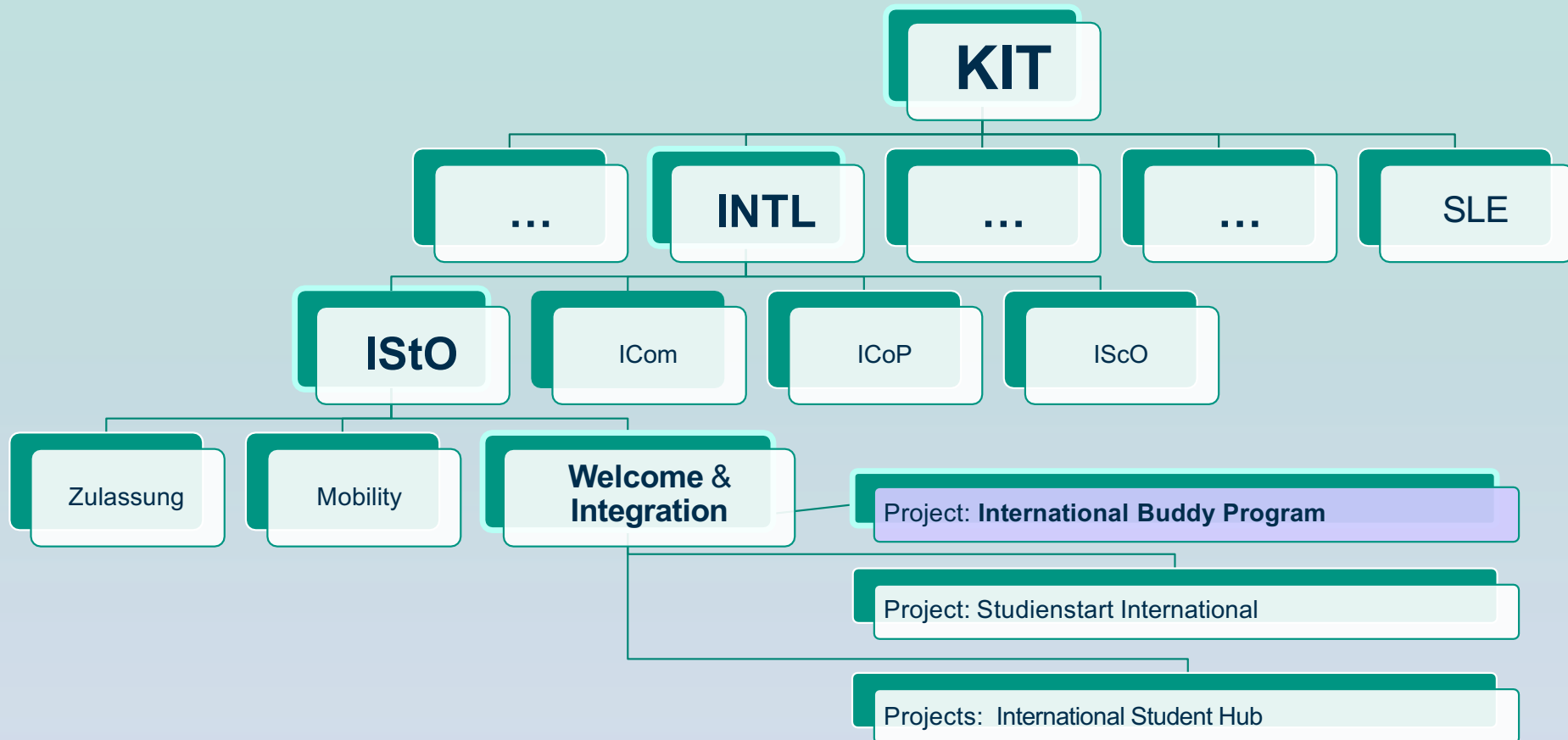
- Alisar Issa
- Ipek Ilan
- Ivana Hansmann
- Kemal Kula
- Leona Krames
- Lukas Heber

## Coordinator

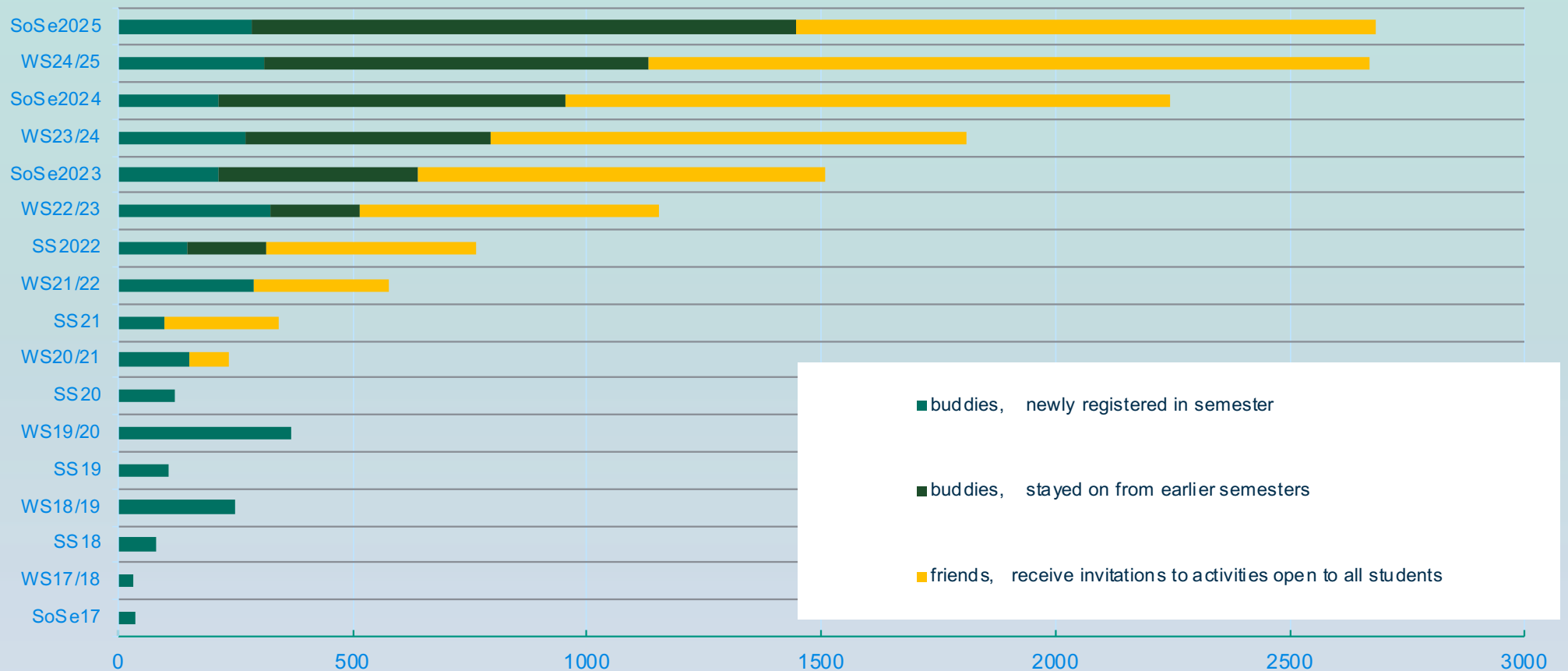
- Annette Seiter



# Where do we belong in the KIT structure?

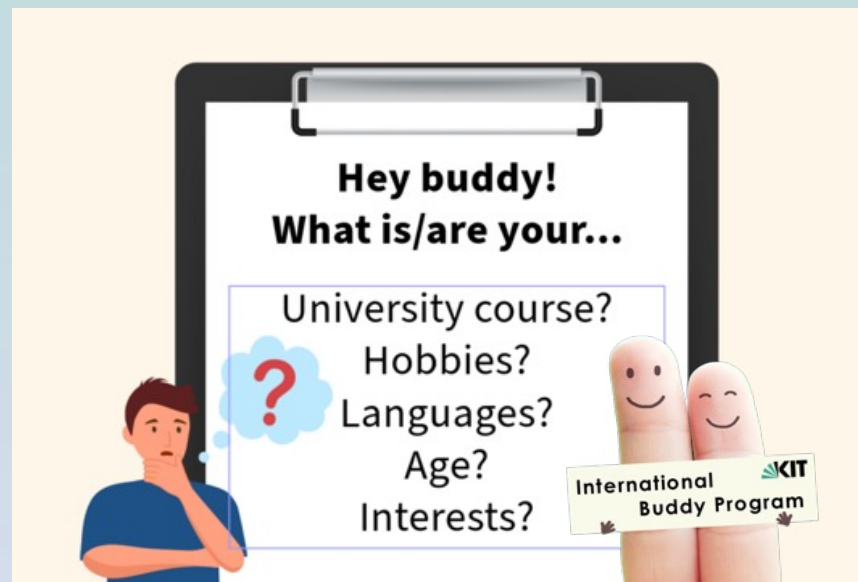


# Numbers of Participants, Development



# WHAT IS MATCHING BASED ON?

In your application, we ask you questions in order to get a better idea of who you are. The more we know about you, the better.



# Advantages for international students: Orientation in the new study location



- Information for first-semester students in various languages
  - First points of contact for your own social network
  - Exploring the new place of residence with friends
- A successful start to your studies is of great importance for a successful course of study



## Advantages for local students: Internationalization at home



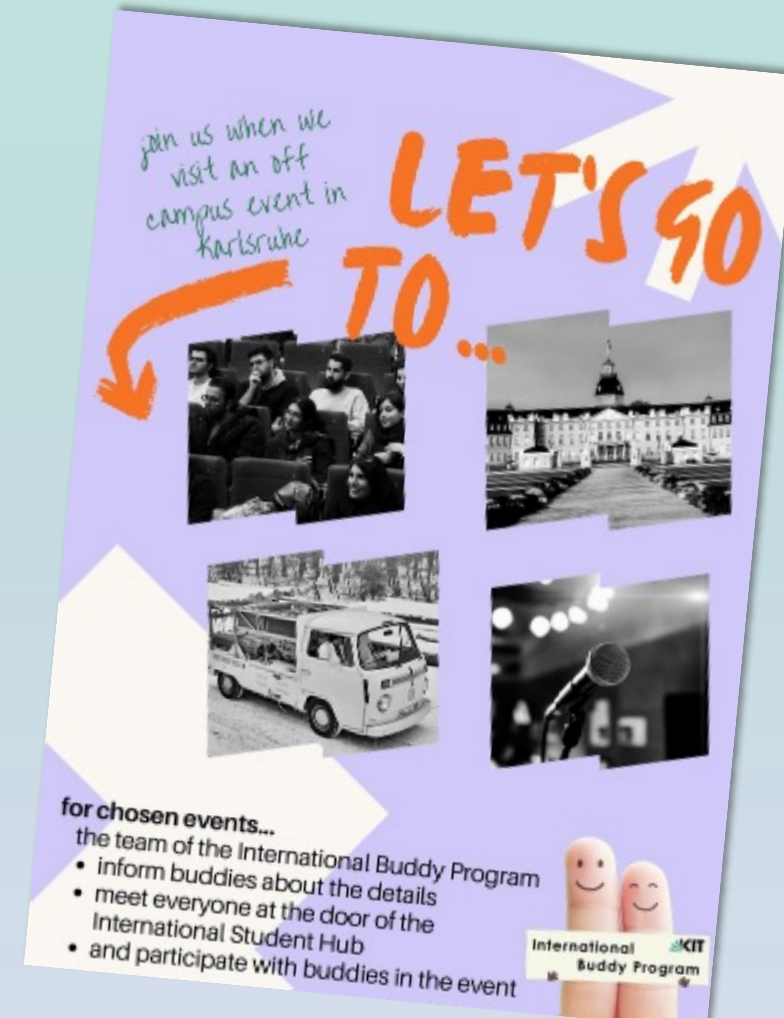
- Dealing with different countries of origin and cultures
- Acquiring intercultural skills
- Experience the demands of studying abroad
- Preparing your own stay abroad



# Regular Events



# Spontaneous Events



# What your winter semester could look like...



# What your summer semester could look like...



# Winter semester 2025-26

## International Students

## Office Events

**International Student Hub**  
 -  
**Program in winter semester 2025/26**

|                                                                     |                                                                                                                                                                             |                                                                                                                                                             |                                                                                                                                                                                    |                                                   |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>17.10.</b><br>+<br><b>28.11.</b>                                 | <b>Everyday Life in Germany</b><br><i>New to Germany? Join us to gain tips on everyday life through shared experiences and ideas.</i>                                       | <b>International Student Hub</b><br><br><b>Open consultation</b><br><i>Tue - Thu:</i><br><b>11:00 am - 01:00 pm</b>                                         | <b>Navigating Stress in Student Life</b><br><i>Studying abroad can be very stressful. Come and learn skills on how to deal with academic and personal stress.</i>                  | <b>06.11.,</b><br><b>20.11.,</b><br><b>04.12.</b> |
| <b>05.11.,</b><br><b>12.11.,</b><br><b>19.11.,</b><br><b>26.11.</b> | <b>Workshops for Latecomers</b><br><i>A perfect opportunity to catch up on basic information on what you might have missed if you have arrived late.</i>                    | <b>Address:</b><br><i>Kaiserstraße 14,</i><br><i>Building 01.90</i><br><i>Ground floor</i>                                                                  | <b>Women in Tech Studies</b><br><i>Empower &amp; Connect: An Ideas Lab for international female/ FLINTA students to network and empower themselves.</i>                            | <b>21.11.</b>                                     |
| <b>05.12.</b>                                                       | <b>Workshop for students who experience racism</b><br><i>Empowerment and support workshop for students who experience racism. Learn to build resilience against racism.</i> | <b>Contact us on:</b><br><a href="mailto:welcome@intl.kit.edu">welcome@intl.kit.edu</a>                                                                     | <b>Workshop "Crossing Cultures"</b><br><i>Explore new cultures and share yours. Reflect on potential misunderstandings and build bridges.</i>                                      | <b>13.10.</b><br>+<br><b>20.10.</b>               |
| <b>23.12.</b>                                                       | <b>Winter Holiday Café</b><br><i>It is time to relax your mind and indulge your tastebuds with some traditional German snacks and meet new friends.</i>                     | <b>Scan below for more details and registration to our events:</b><br> | <b>Internship Stories &amp; Job Tips: Peer Event for International Students</b><br><i>Learn about internships in German companies and job experiences of your fellow students.</i> | <b>02.12.</b>                                     |

KIT – Die Universität in der Helmholtz-Gemeinschaft  
[www.kit.edu](http://www.kit.edu)

Gefördert durch:



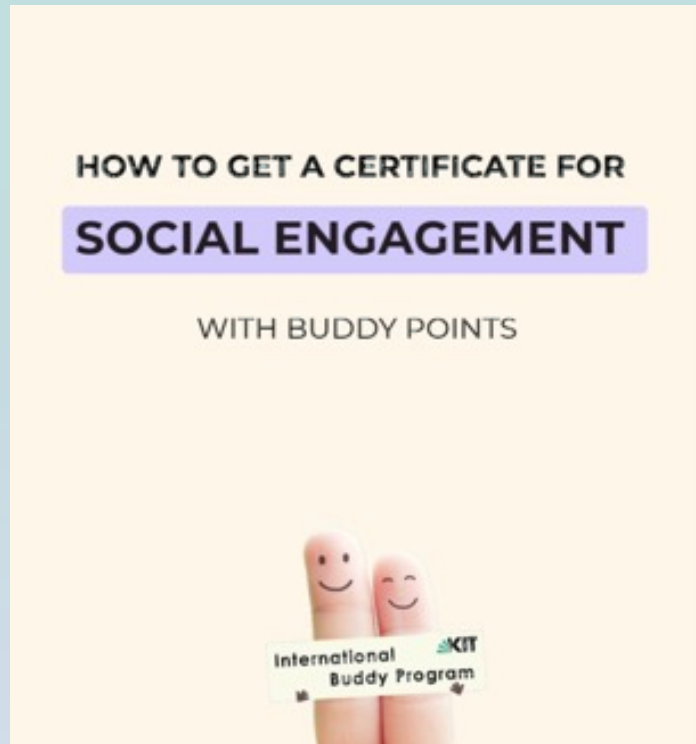
Bundesministerium  
für Forschung, Technologie  
und Raumfahrt





# Buddy Points

## Why should I care about Buddy Points?



- KIT Zertifikat Germany Knowledge (ZDeK)
- CV
- Applications
- ...

# Buddy Points

## How do I get Buddy Points?

- Participation at our events after registering for them through Ilias
- Send us pictures or reports of your buddy activities for us to post
- Matching
- Organize activities
- ...

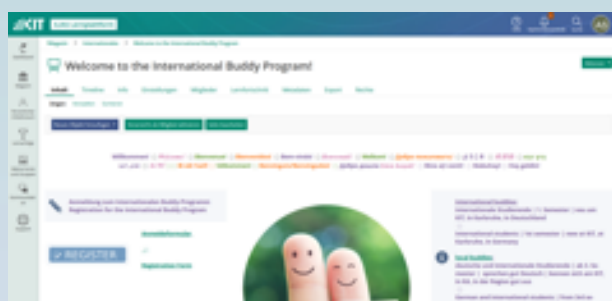
# Where you will find us



[@buddyprogramm\\_kit](#)



[Facebook](#)



[buddy@intl.kit.edu](mailto:buddy@intl.kit.edu)





**Thank you very much for your attention!**

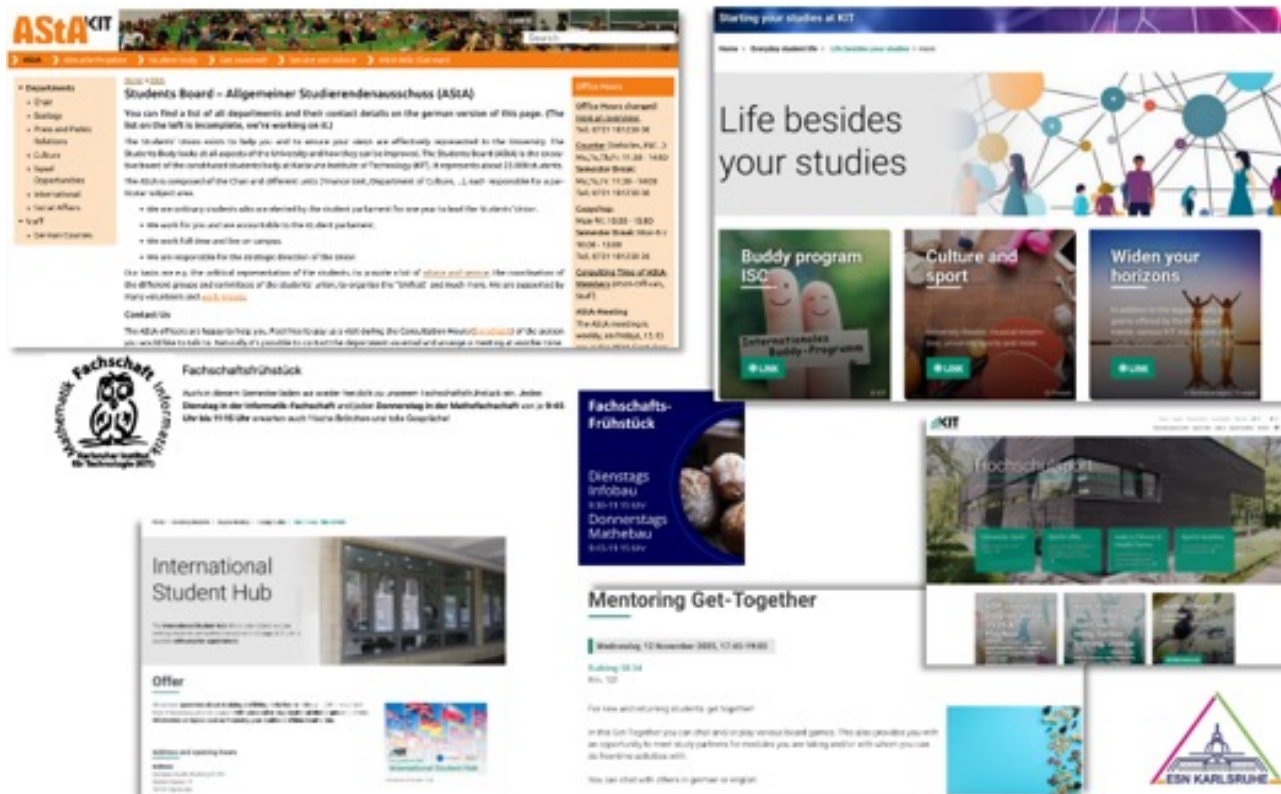
**The International Buddy Program  
wishes you all the best  
for your time at KIT.**

## Student Life - Points of Contact

| Department                                         | Services & Resources                                                                                                                     | Student type | QR Code                                                                               |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------|
| <a href="#">AStA</a> KIT<br>(Students' Union)      | German courses, international student advising and a, equal opportunities, queer counselling, etc..                                      | all          |    |
| <a href="#">Fachschaften</a><br>(Student Councils) | Student to student advising, O-Phase, exam preparation resources, represent student interests at university and departmental level, etc. | all          |    |
| <a href="#">Sports</a>                             | <i>Hochschulsport am KIT, Clubs, The walk-in - Center for Fitness, etc..</i>                                                             | all          |   |
| University groups & voluntary initiatives          | Art and Culture , Research and Technology, Sustainability/ Ecology, Socio-political commitment                                           | all          |  |

# Settling into a new life

- Connect with other students and be social



- Karlsruhe



ISRT: In the thick of It : what next in my first semester (Winter semester 25-26)

<https://www.informatik.kit.edu/english/10509.php>

# Off Campus

**The ZKM | Center for Art and Media**



**Das Fest**

**Schloss Karlsruhe**



**Bad Wildbad – Treetop walk**



**Black Forest**



**Strasbourg**

# Points of contact an overview



# KIT Department of Informatics

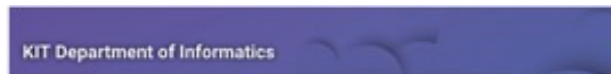
## Studies Organization

### ▪ Informatics Study Program Service (ISS)

- Provides “official” information on your program of study
- Student Support, including study and examination counselling
- Administrative tasks in connection with the study programs: including updating of Module Handbooks , lecture schedule, exam timetabling, processing of applications and certificates, etc.
- International Student Roundtable and other events

### ▪ Forms and documents

- Including: Module handbooks, Examination regulations, Statutes, Forms, Regulations and guidelines



#### Overview

- Module handbooks  
For Master's degree program in Computer Science
- Examination regulations  
For Master's degree program in Computer Science
- Statutes  
For Master's degree program in Computer Science
- Forms  
For Master's degree program in Computer Science
- Regulations and guidelines



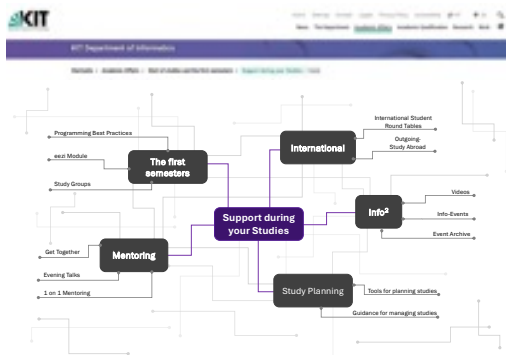
# KIT Department of Informatics

## Studies Organization & Support during your Studies



### ▪ FAQs Study and exams

- Has a wealth of information related your processes and procedures in our department and should be consulted as an initial step to answering your questions



### ▪ Support during your Studies

- Workshops and Videos, Study planning, Mentoring, Study Abroad, etc.
  - ex. International Round Tables

# Video Information...

- **YouTube channel of the KIT Faculty of Informatics**



- **Support during your studies video playlist**
  - the first six weeks of your studies
  - CMS (Campus Management for students)



# FSMI (Fachschaft Mathematik/ Informatik)

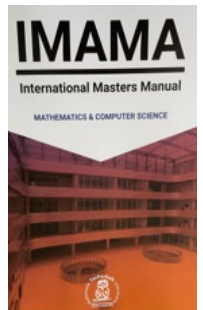


FSMI Int'l  
Website

- They are the informatics students representative body provides assistance and various services including [O-Phase](#) WS25-26 , [advising](#) answer queries and advice regarding the major, [sells copies of old exams](#), and offers social activities chance to connect with other students in your major ect.
- Location: [Building 50.34](#), Room -124 (cellar)
- Website <https://www.fsmi.org/en/offers/international-students/>
- E-Mail: [international@fsmi.org](mailto:international@fsmi.org)
- FAQ
- Publications: Must reads such as [Study Program Information Computer Science M.Sc.](#) A good explanation and overview to academic structure of major and [IMAMA \(International Master Mathematics\) Handbook](#)
- [O-Phase](#) Summer semester 2025 [Quick Start Guide Video](#):

## Structure of your studies

|   | Area of Specialization 1 (min 15 ECTS) | Area of Specialization 2 (min 15 ECTS) | Elective Studies (6-9 ECTS) | Minor Studies (9-18 ECTS)                           | Interdisciplinary Qualifications (2-6 ECTS) |
|---|----------------------------------------|----------------------------------------|-----------------------------|-----------------------------------------------------|---------------------------------------------|
| 1 | 4 "Stammmodule"                        |                                        |                             |                                                     |                                             |
| 2 | seminars, practical courses            |                                        |                             | Electrical Engineering, Mathematics, Economics, Law | HoC, FORUM, language centre                 |
| 3 | elective modules of free choice        |                                        |                             |                                                     |                                             |
| 4 | Master's thesis (30 ECTS)              |                                        |                             |                                                     |                                             |



# Are you enrolled in a Another Department /Faculty?

- If you are in a different department then you should check out their information and participate in their orientation. Further information to your [Fachschaft on the AStA at KIT](#) website regarding O-Phase!
- Participate in your [KIT Departments/Faculties Orientations](#). If you have questions or need more information, please contact your departmental coordinator at KIT or visit the webpage of the Department of:
  - KIT – Fakultät für Architektur/KIT – [Department of Architecture](#)
  - KIT – Fakultät für Bauingenieur-, Geo- und Umweltwissenschaften/KIT – [Department of Civil Engineering, Geo and Environmental Sciences](#)
  - KIT – Fakultät für Chemie und Biowissenschaften/KIT – [Department of Chemistry and Biosciences](#)
  - KIT – Fakultät für Chemieingenieurwesen und Verfahrenstechnik/KIT – [Department of Chemical and Process Engineering](#)
  - KIT – Fakultät für Elektrotechnik und Informationstechnik/KIT – [Department of Electrical Engineering and Information Technology](#)
  - KIT – Fakultät für Geistes- und Sozialwissenschaften/KIT – [Department of Humanities and Social Sciences](#)
  - KIT – Fakultät für Informatik/KIT – [Department of Informatics](#)
  - KIT – Fakultät für Maschinenbau/KIT – [Department of Mechanical Engineering](#)
  - KIT – Fakultät für Mathematik/KIT – [Department of Mathematics](#)
  - KIT – Fakultät für Physik/KIT – [Department of Physics](#)
  - KIT – Institut für Sport und Sportwissenschaft/KIT – [Institute of Sports and Sports Science](#)
  - KIT – Fakultät für Wirtschaftswissenschaften/KIT – [Department of Economics and Management](#)

# Points of Contact International

| Department                                                                     | Services & Resources                                                                                                                     | Student type                          | QR Code                                                                               |
|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------------------------------------------------------|
| <a href="#"><u>IStO</u></a> <i>International Students Office</i>               | Supports KIT international student community from start to finish                                                                        | all                                   |    |
| <a href="#"><u>International Affairs Degree Seeking Admissions Team</u></a>    | enrollment, visas, and entry requirements, deferral of studies                                                                           | <a href="#"><u>degree seeking</u></a> |    |
| IStO <a href="#"><u>Exchange</u></a> (ERASMUS-Eucor, Freemover, etc.)          | Mobility-Online, exchange student Orientation, Pre-semester German course, certificate of arrival and departure documents, finances, ... | exchange                              |    |
| <a href="#"><u>International Student Center at Studierendenwerk</u></a>        | Social & Refugee counseling, events, mentoring, accommodation, etc..                                                                     | all                                   |   |
| <a href="#"><u>International Student Hub</u></a>                               | Advising services for international students                                                                                             | all                                   |  |
| <a href="#"><u>Studienstart International - Information offer on ILIAS</u></a> | Resource materials, videos, ...                                                                                                          | all                                   |  |

# Additional Points of Contact

| Department                                                                             | Services & Resources                                                                                                                                                                                                                                                 | Student type | QR Code                                                                              |
|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------|
| <a href="#">KIT-Informatics-Library</a>                                                | Study places, literature, etc.                                                                                                                                                                                                                                       | all          |   |
| <a href="#">KIT Business unit Studying and Teaching</a><br>(Studierendenservice (SLE)) | Central Office for Student Fees (Gebühren),<br>Certificated, Organization including: <a href="#">KVV – Bescheinigung</a> / Warrant, renewal of matriculation &<br>De-registration / Withdraw, Transcript of Records (ToR), Campus Management Portal (Student portal) | all          |   |
| <a href="#">Student Advisory Services</a><br>(ZSB) - Zentrale Studienberatung          | Advising for students who are thinking about switching majors or withdrawing, need support due to unexpected circumstances <a href="#">Clearing-Sprechstunde</a> , etc.                                                                                              | all          |  |

## Who and What: Overview to Points of Contact

| Department                                  | Services & Resources                                                                                                                                                                                                                                                                                                                         | Student type | QR Code                                                                              |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------|
| <u>Steinbuch Centre for Computing (SCC)</u> | <i>Help centre for technical problems, account registration, etc.</i>                                                                                                                                                                                                                                                                        | all          |   |
| KIT Library                                 | Study spots, borrow books, events, ....                                                                                                                                                                                                                                                                                                      | all          |   |
| <u>Studierendenwerk Karlsruhe</u>           | <ul style="list-style-type: none"> <li>• <u>Mensa</u> , <u>International Student Center</u></li> <li>• provides support in topics such as: <ul style="list-style-type: none"> <li>• Social, legal &amp; psychotherapeutic counseling</li> <li>• BAföG, scholarship &amp; loan advice</li> <li>• Studying with a child</li> </ul> </li> </ul> |              |  |

# Mental health and dealing with stress



**With all the difficulties that affect the course of study such as :**

Test anxiety - Concentration difficulties - Self-esteem problems?  
Loneliness - Relationship conflicts - Fear of the future

Studied therapists - Absolutely anonymous  
Everyone gets an appointment!



## HoC for Internationals: Techniques and advice on all aspects of studying



- Learning
- Presentation & Communication
- Writing
- Shaping the future
- Doing research

by 

- Courses
- Advice

## Who and What: Overview to Points of Contact

| Department                                 | Services & Resources                                                                                     | Student type | QR Code                                                                              |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------|
| <a href="#">House of Competences (HoC)</a> | Workshops for studying, presenting, methods<br><i>Learning/Writing Advice, helpdesk</i>                  | all          |   |
| <b><a href="#">FORUM</a></b>               | Events, social research, campus radio, courses, etc.                                                     | all          |   |
| <a href="#">Career Service and Alumni</a>  | Job market, internship search, prospects, career entry and preparation resources, advising, event, etc.. | all          |  |



# Working in Germany: Key Things You Should Know

International Career Service, Julia Neer

Chapter  
**7**

# Different ways to gain professional experience in Germany



## During your studies:

- Working student at University or in industry (job related to your field of study)
- Voluntary or mandatory internships
- Thesis (bachelor or masters)
- Temporary worker
- Student groups, social engagement



## After your studies:

- PhD
- Entry job
- Trainee

# Legal aspects



- Check the official websites for rules: <https://www.study-in-germany.com/en/germany/everyday-life/work/>
- <https://www.make-it-in-germany.com/en/study-vocational-training/studies-in-germany/work>
- Check your personal residence permit for details on employment
- Let the employer know in your CV and motivational letter how many hours you are allowed to work

# Language Skills



- The better your German, the better your opportunities
- Ways to learn and improve German skills:
  - [Language Course](#) at Studienkolleg KIT
  - Everyday life and student life
  - Jobs and internships
  - University sports
  - University groups and social engagement
  - [Buddy Program](#) or [language tandem](#)



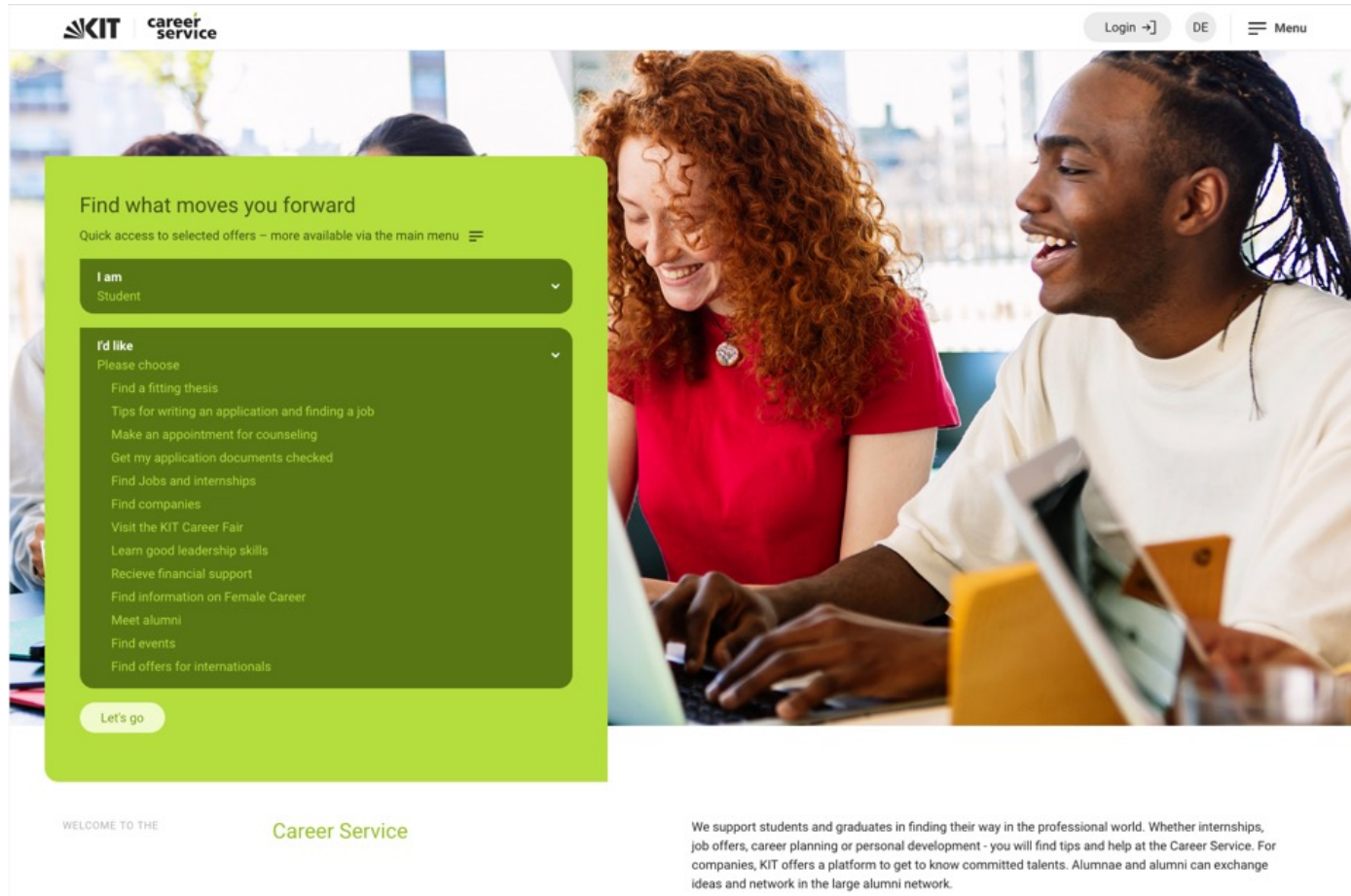
# How we support you on your professional way



- [Homepage International Career Service](#)
- [Events, Talks & Workshops](#) in English getting you into your job in Germany
- [Job market and company information](#)
- [Application tips and templates for CVs and motivational letters](#) for german standards
- [CV Checks and Coachings](#)
- Special events



# KIT Career Service



**KIT career service**

Login → DE Menu

## Find what moves you forward

Quick access to selected offers – more available via the main menu

**I am**  
Student

**I'd like**  
Please choose

- Find a fitting thesis
- Tips for writing an application and finding a job
- Make an appointment for counselling
- Get my application documents checked
- Find Jobs and internships
- Find companies
- Visit the KIT Career Fair
- Learn good leadership skills
- Receive financial support
- Find information on Female Career
- Meet alumni
- Find events
- Find offers for internationals

Let's go

WELCOME TO THE **Career Service**

We support students and graduates in finding their way in the professional world. Whether internships, job offers, career planning or personal development - you will find tips and help at the Career Service. For companies, KIT offers a platform to get to know committed talents. Alumnae and alumni can exchange ideas and network in the large alumni network.

**career  
service**  
study, stay, succeed  
in Karlsruhe



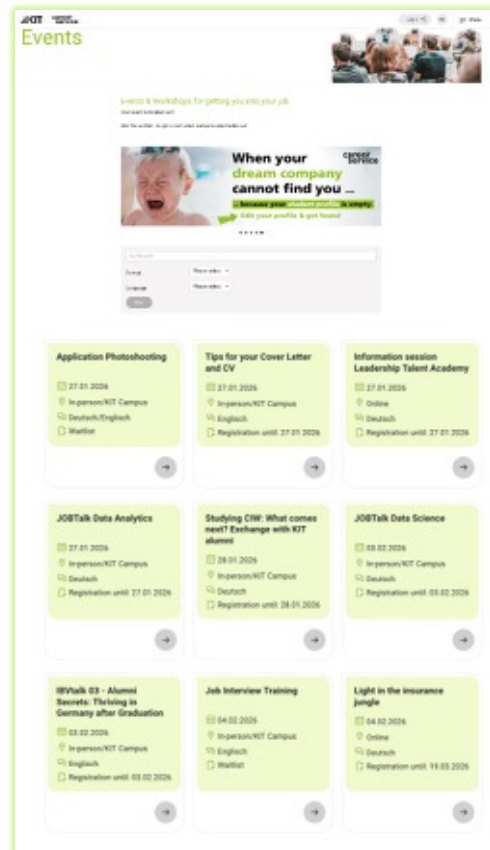
# Upcoming events



- [The Road to Your Dream Career in Germany as an International Talent](#)  
(20.11.2025, webinar, 17:00 - 17:45 hrs.)
- [Self-Confidence & Communication in a New Culture](#)  
(25.11.2025, in person, 17:00 – 19:00 hrs.)
- [How to Stand Out as a Female Expert in the German TechWorld](#)  
(02.12.2025, webinar, 17:00-17:45 hrs.)
- See a lot more event in our [event calendar](#)



# Upcoming Career Service Events



## JOBTalks

- 26.11.2025 – Automation and autonomous machines / Automatisierung und autonome Maschinen
- 20.01.2026 – User Experience und Usability Engineering
- 27.01.2026 – Data Analytics
- 03.02.2026 – Data Science



Contact:

Julia Neer

[julia.neer@kit.edu](mailto:julia.neer@kit.edu)

[KIT Career Service](#)

# Emergency assistance for all persons living in Germany

Unfortunately, we cannot always be there for you



Important telephone numbers such as those of the fire department, police and ambulance

Vital information under QR Code

- **112** - **Emergency** number for life-threatening situations
  - Europe-wide number, free of charge, no area code needed
- **110** - **Police** (for fraud, robbery, violence, traffic accidents without injuries)
  - Nationwide in Germany, free of charge, no area code needed



© Gerd Altmann

# Q&A

# 8



# Thank for your time

Look forward to seeing you at:

- ISRT: ["Fit for exams and returning home"](#), on **9. December 2025**, at 5:45pm
- Mentoring Get-Together, on [16 December 2025](#)



**KIT Department of Informatics**

Support during your Studies

[Info<sup>2</sup>](#) Website you will find under [event archive](#) both the PDF of the slides & [Link to Video](#)

**KIT Career Service**



**International Student Office (IStO)  
International Student Hub**





# Learning Agreements

9

# Learning Agreements

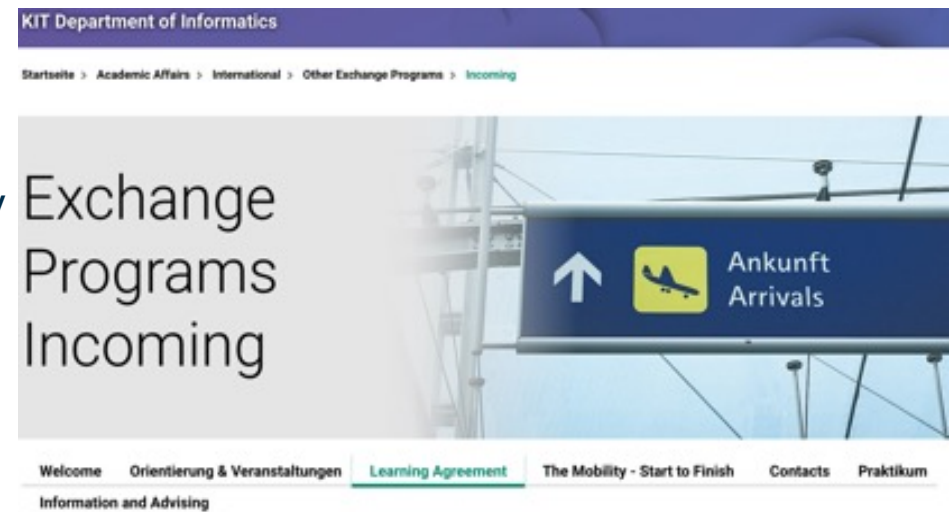
Learning agreement (LA) is by some of the incoming exchange students including by [ERASMUS](#), EUCORE, DAAD, Freemover students

The LA is a contract between you, your home university and host university regarding your studies

- LA must always be signed by all 3 parties:
  - by **you** (student)
  - the subject coordinator (**FK**) of **your home university** and
  - the subject coordinator (**FK**) at the **partner university** ([KIT departmental coordinator](#))

It is important to comply with your LA.

Please upload and update your LA in Mobility Online  
Processing time is around 14 days



# Learning Agreements

- When completing your LA include:
    - Name of the module in English and when applicable also in German too
    - Modulnummer / Module number and the Teilleistungen / Number
    - Please ensure that you enroll at least **70-80%** Informatic Modules/course(s)
  - Please ensure that you enroll and complete at least the minimum of required ECTS required by your home university.
  - Processing your LA may take up to 14 days
- 
- Changes to the LA “**during the mobility**”
    - You may adjust your LA during your time at KIT
      - due to time conflicts or other study interests
      - Consult and seek approval from your home university when updating your LA
      - Update it in Mobility Online
    - For any changes please make them by **25 November 2025**