

ISRT: Fit for exams and returning home

17 June 2026

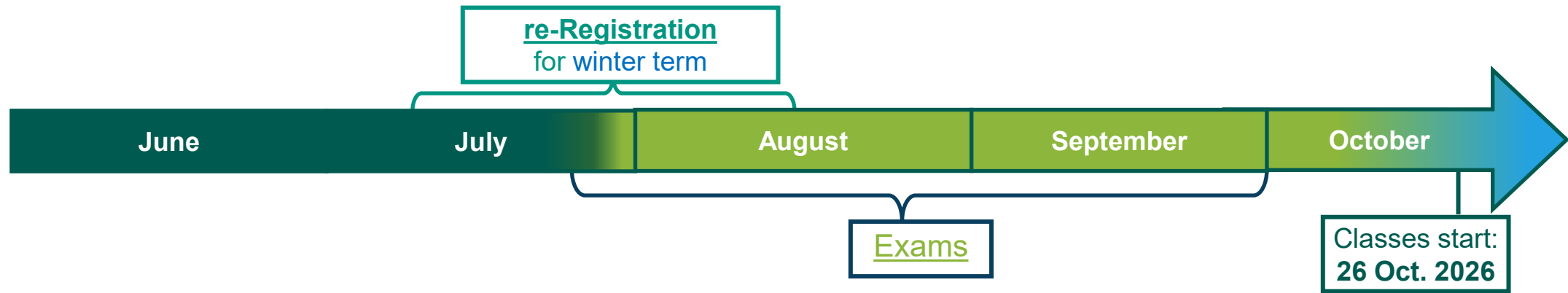
KIT Department of Informatics
Informatics Study Program Service (ISS)



- # Agenda
1. Welcome and Overview to today workshop
 2. Overview of Exams
 - Exam Registration and Withdrawal
 - Exam Preparation
 - Structure of an Exam
 3. Re-enrollment
 4. Withdrawing and Next Steps
 5. Transcript of Records
 6. Points of Contact
 7. Q&A

KIT- Academic Calendar

Summer Semester 2026



- **Info²** Events including:

- [How 2 CV and How to Find a Job in Germany \(Part 1\)](#) 24.06.2026
- [How 2 CV and How to Find a Job in Germany \(Part 2\)](#) 07.07.2026

- **International Buddy Program:**

- Board Games Night 19th June
(Time: 5:00 pm to 8:00 pm; Location: [Kultur Küche](#); [please click here to register](#))

Overview to Exams:

- How to select modules
- Date and times
- How to register and withdraw

How to select modules

Homepage

Requests

Notices Inbox

▸ Certificates

▸ Re-Registration

▸ Study Program Structure

▸ Personal Information

▾ Examinations

Exam Registration and Unregistration

Registered Examinations

Unregistered Examinations

Thesis

Exams under video supervision

▸ Events

FAQ

Study Schedule

Leistungsübersicht

ÜQ/SQ-Leistungen

Mögliche Prüfungen

Dokumentenarchiv

☒ Teilleistungen

☒ ? not yet started

☒ ! started

☒ ✓ passed

☒ ✗ definitive not passed

Filter anwenden

Start date: 4/1/2025

Full university semester: 16

Full study semester: 3

Full sabbatical semester: 0

Period of study: paying

Personal Study Schedule View

Informatik, Master (920)

ModulesBricks

Title (with Identifier)	Type	Status	Grade	Date	CP cur.	CP req.
88-979-H-2025 – Computer Science Master 2025		?			0.0	120.0
Check	CO	?			0.0	0.0
M-INFO-106827 – Check Advanced Mandatory Courses	CO	?			0.0	24.0
M-INFO-107334 – Check Practical Courses and Seminars	CO	?			0.0	12.0
Master's Thesis	CO	?			0.0	30.0
M-INFO-106828 – Master's Thesis	CO	?			0.0	30.0
T-INFO-113697 – Master's Thesis	CO	?			0.0	30.0
Area of Specialization: Human-centred Machine Intelligence	CE	?			0.0	15.0 - 73.0
Elective Studies in Informatics	CO	?			0.0	6.0 - 49.0
M-INFO-107201 – Algorithms II	CE	?			0.0	6.0
T-INFO-114225 – Algorithms II	CO	?			0.0	6.0
M-INFO-107166 – Human Computer Interaction	CE	?			0.0	6.0

How to select modules

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✓ Save

✗ Cancel

You can add or remove the following Modules to the Field "Area of Specialization: Human-centred Machine Intelligence". Select the Modules in the compulsory elective blocks that you would like to add to your study schedule plan. Deselect the Modules you wish to remove from your study schedule plan. Modules that are compulsory or already started cannot be removed. Modules that have already been selected in the degree program or are not yet valid cannot be selected. To save your election click on "Save".

Please note that each compulsory elective block can possess certain election criteria, which must be complied with on election. Election criteria can be defined regarding the amount of the selectable Modules as well regarding to the sum of the achievable credit points in the respective compulsory elective block. Also a main election criteria for the total sum of the required credit points over all Modules can be defined. In order to pass the Field all election criteria must be fulfilled.

This election can be **incomplete**. Thus although the lower bound of election criteria is not reached, the election can be saved successfully. Despite of started Modules you can add more Modules at a later date.

Choice notes

Students must choose at least 10 CP of lectures (no practical courses, no seminars, no advanced mandatory courses). In total students must choose at least 15 CP in each specialization.

Area of Specialization: Human-centred Machine Intelligence

Field-CP **! 6.0 of min. 15.0**

Modules		
Title	Hint	CP
Elective Modules: Human-centred Machine Intelligence CP ! 6.0 of 15.0 - 73.0		
☐ M-INFO-106810 – Artificial Intelligence & IT-Security	Details anzeigen	6.0
☐ M-INFO-106655 – Data Science and Artificial Intelligence for Energy Systems	Details anzeigen	6.0
☐ M-INFO-107197 – Deep Learning and Neural Networks	Details anzeigen	6.0
☐ M-INFO-105775 – Embedded Machine Learning Lab	Details anzeigen	4.0
☐ M-INFO-106302 – Explainable Artificial Intelligence	Details anzeigen	3.0
☐ M-INFO-106237 – Geometric Deep Learning	Details anzeigen	6.0
☐ M-INFO-106650 – HRI and Social Robotics	Details anzeigen	6.0
☐ M-INFO-107166 – Human Computer Interaction	Details anzeigen	Already exists in program 6.0
☒ M-INFO-106649 – Humanoid Robots - Locomotion and Whole-Body Control		6.0
☐ M-INFO-107152 – Humanoid Robots - Seminar	Details anzeigen	Already exists in program 3.0
☐ M-INFO-107176 – Lab Project: Speech Translation	Details anzeigen	Already exists in program 6.0

How to select modules

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✓ Election saved

Your election has been successfully saved. Please note, that the election is NOT a registration for an examination.

88-979-H-2025 – Computer Science Master 2025

Study Schedule

Leistungsübersicht

ÜQ/SQ-Leistungen

Mögliche Prüfungen

Dokumentenarchiv

Teilleistungen

not yet started

started

passed

definitive not passed

Filter anwenden

Start date: 4/1/2025

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Personal Study Schedule View

Informatik, Master (920)

Modules

Bricks

Title (with Identifier)	Type	Status	Grade	Date	CP cur.	CP req.
88-979-H-2025 – Computer Science Master 2025		?			0.0	120.0
Check	CO	?			0.0	0.0
M-INFO-106827 – Check Advanced Mandatory Courses	CO	?			0.0	24.0
M-INFO-107334 – Check Practical Courses and Seminars	CO	?			0.0	12.0
Master's Thesis	CO	?			0.0	30.0
M-INFO-106828 – Master's Thesis	CO	?			0.0	30.0
T-INFO-113697 – Master's Thesis	CO	?			0.0	30.0
Area of Specialization: Human-centred Machine Intelligence	CE	?			0.0	15.0 - 73.0
M-INFO-106649 – Humanoid Robots - Locomotion and Whole-Body Control	CE	?			0.0	6.0
T-INFO-113395 – Humanoid Robots - Locomotion and Whole-Body Control	CO	?			0.0	6.0
T-INFO-114282 – Humanoid Robots - Locomotion and Whole-Body Control -Pass	CO	?			0.0	0.0

10

16/06/2026

ISRT: "Fit for exams and returning home" (Summer Semester 2026)
<https://www.informatik.kit.edu/english/10509.php>



Where to find exam dates?

- There are a number of places you can look up information regarding dates and times of exams
- **However, dates and times of the exams in CMS are binding!**
 - Please be sure to check the date and time again directly in CMS a few days before an exam
- ISS FAQ : [Examination Schedule](#), [Exams: registration / deregistration / repetition](#)



Startseite > Studium > Studienorganisation > Klausurtermine

Verbindlich sind Daten und Uhrzeiten der Prüfungsveranstaltungen in CAS!
Bitte schauen Sie wenige Tage vor einer Klausur unbedingt Tag und Zeit noch einmal direkt bei der Prüfungsveranstaltung in CAS nach.

The dates and times of the exams in CMS are binding!
Please be sure to check the date and time again directly in CMS a few days before an exam.

Pflichtklausuren Bachelor Informatik WS 25/26/ Mandatory Exams Bachelor's Degree in Informatics WS 25/26

Titel	Datum	Zeit
Programmierparadigmen	20.03.2026	08:00
Grundlagen der künstlichen Intelligenz: Achtung Termin wird verlegt	27.03.2026	08:00
Informationssicherheit	24.02.2026	08:00
Einführung in Rechnernetze	13.03.2026	14:30
Datenbanksysteme	23.02.2026	12:00
Theoretische Grundlagen der Informatik	27.02.2026	08:00
Betriebssysteme	17.03.2026	12:00
Softwaretechnik I	11.03.2026	11:00
Digitaltechnik und Entwurfsverfahren	09.03.2026	08:00
Algorithmen I	31.03.2026	11:30
Grundbegriffe der Informatik	03.03.2026	08:00



Study Planning

Planning the first semesters ▾

Planning the current semester ▲

- Which modules do I want to take this semester?
 - [Course catalogue \(VVZ\)](#)
Overview of the courses available this semester
 - Supplementary subjects
[YouTube explanatory video](#)
 - [Campus Management for Students \(CMS\)](#)
[CMS explanatory video](#)
- Where do I have to register?
 - [Registration for tutorials](#) at the beginning of the semester
If you miss registration, please contact the tutorial leader
Attending tutorials is crucial for a successful degree programme
 - [Exam registration via the CMS](#)
 - When are my exams
 - [Exam dates Computer Science & Information Systems](#)
 - [Exam dates Mathematics](#)
 - [Exam dates for Economics](#)
- Important dates: [Lecture times and re-registration](#)

Further studies ▾

Exam Registration in CMS

<https://campus.studium.kit.edu/exams/index.php>

- Log into CMS (make sure you select current semester)

The screenshot displays the KIT Campus Management for Students website. The top navigation bar includes links for Home, Deutsch, Legals, Privacy Policy, Accessibility, Sitemap, and KIT. The main header shows the KIT logo and the text 'Campus Management for Students'. Below this, there is a 'Term' dropdown menu set to 'Sommer 2026', a 'Study Prog.' dropdown, and a 'Not logged in' status. A red box highlights the 'Term' dropdown menu. The left sidebar contains a list of navigation links: Homepage, Requests, Notices Inbox, Certificates, Re-Registration, Study Program Structure, Personal Information, Examinations, Events, and FAQ. A red box highlights the 'Examinations' section in the sidebar. The main content area is titled 'Examinations' and contains text explaining the registration process. A red arrow points to the 'Log in with KIT account' button. The page also includes a 'Safety advice' section and a 'What is the "Shibboleth Identity Provider"?' link.

Examinations

In the "Exams" section you can register for examinations and view your examination registrations. Only the Student Service Center (SSC) can provide binding information on how to register for and deregister from examinations.

Using your study schedule, you can see in which system (HIS-POS or CAS Campus) you are administered. You will find the page if you click on the button for [examination registration and deregistration](#):

Ihre auf dieser Seite dargestellten Studiengänge werden in **HIS-POS** verwaltet.

Ihre auf dieser Seite dargestellten Studiengänge werden in **CAS Campus** verwaltet.

Please also note the notices of the institutes regarding your exams.

Examination Registration and Unregistration

Here you can use the structure tree of your degree program to register to examinations and, if necessary, also unregister.

In order not to endanger your examination procedures, please register for examinations as early as possible so that you have enough time to correct any errors that may occur. In the **"Further information"** section of the specific examination event, you can find out how to proceed if there are any problems registering for this examination. If you do not find any information here, please contact the examiner responsible directly. Depending on the type of problem, there are different recommendations for action and alternative scenarios which can then take effect.

Information about Registered Examinations

Here you can find information on the checks for which you have successfully registered.

Information about Unregistered Examinations

Here are examinations listed, from which you have unregistered.

Exam Registration and Unregistration

For this page it is required that you log in.
Please log in to the "Shibboleth Identity Provider" of the SCC with your KIT account (u****) and your password:

[Log in with KIT account](#)

[What is the "Shibboleth Identity Provider"?](#)

Safety advice: To ensure you are logged off from all services used with Shibboleth after use you should quit your browser. This is especially important for public used PCs.

Having problems to log in? Forgot your password? Please refer to the [SCC-ServiceDesk](#).

Is this your first time you use your account? Please [activate](#) your account first.

☐ Do not show this page on this computer anymore, instead always redirect to the "Shibboleth Identity Provider" of the SCC.

Exam Registration in CMS

- Select the Module in CMS in “Studienablaufplan”
- Then register for the exam in CMS

The screenshot displays the CMS interface for exam registration. On the left sidebar, the 'Examinations' menu item is highlighted with a red box and a red arrow. The main content area shows the 'Contract details' for '82-079-H-2022 – Informatics / Computer Science Bachelor 2022'. The 'Study Schedule' tab is selected and highlighted with a red box and a red arrow. Below the tabs, there is a section for 'Teilleistungen' (Partial Performances) with checkboxes for 'not yet started', 'started', 'passed', and 'definitive not passed'. A 'Filter anwenden' button is present. On the right, there are details about the start date (10/1/2023), full university semester (4), full study semester (4), full sabbatical semester (0), and period of study (paying). At the bottom, there is a 'Personal Study Schedule View' section with a table header showing columns for Title (with Identifier), Type, Status, Grade, Date, CP cur., and CP req.

Exam Registration in CMS

- Then register for the exam in CMS

The screenshot displays the KIT Campus Management for Students (CMS) interface. The left sidebar contains navigation links: Homepage, Requests, Notices Inbox, Certificates, Re-Registration, Study Program Structure, Personal Information, Examinations (highlighted), Exam Registration and Unregistration (highlighted with a red box), Registered Examinations, Unregistered Examinations, Thesis, Exams under video supervision, Events, and FAQ. The main content area shows the exam details for 'Brick: T-MATH-102234 – Higher Mathematics I and II (919)'. The 'Brick Details' tab is active, showing the following information:

- Identifier: T-MATH-102234
- Assignment type: Compulsory
- Title: Higher Mathematics I and II
- Grade scale: third grades
- Version: Version 1
- Credit points (current): 0.0
- Degree Program: [82-079-H-2022 – Informatics / Computer Science Bachelor 2022](#)
- Credit points (required): 15.0
- Module: [M-MATH-101305 – Higher Mathematics](#)
- Status: ? not yet started
- Recurrence: Each term
- Exam type: Written examination
- Prerequisites: **✗ One of both** following conditions must be fulfilled:
 - 1. ✗ Brick "T-MATH-102232 – Higher Mathematics I Pass" must be **passed**.
 - 2. ✗ Brick "T-MATH-102233 – Higher Mathematics II Pass" must be **passed**.

Below the details, the 'Exams (SS 2026)' section is expanded, showing a table of exam sessions:

Exam no.	Title	Examiners	Examtype	Registration state
776700011	Higher Mathematics I and II (Info)	Herzog, Tolktsdorf	written exam	Not registered Register until 9/6/2026 11:59 PM

Below the table, a list of exam sessions is shown, with the first session highlighted by a red box and a red arrow pointing to it:

- Tue, 9/15/2026, 12:00 PM - 5:00 PM, 10.21 Carl-Benz-Hörsaal
- Tue, 9/15/2026, 12:00 PM - 5:00 PM, 10.21 Gottlieb-Daimler-Hörsaal
- Tue, 9/15/2026, 12:00 PM - 5:00 PM, 30.95 Audimax
- Tue, 9/15/2026, 12:00 PM - 5:00 PM, 50.35 Hörsaal am Fasanengarten (HS a.F.)

Exam Registration in CMS

- Then register for the exam in CMS

The screenshot shows the KIT Campus Management for Students (CMS) interface. The left sidebar contains navigation links: Homepage, Requests, Notices Inbox, Certificates, Re-Registration, Study Program Structure, Personal Information, Examinations (highlighted with a red box), Registered Examinations, Unregistered Examinations, Thesis, Exams under video supervision, Events, and FAQ. The main content area displays details for the exam 'Brick: T-INFO-101497 – Database Systems (2544121)'. The 'Brick Details' tab is active, showing the following information:

- Identifier: T-INFO-101497
- Title: Database Systems
- Version: Version 2
- Degree Program: [82-079-H-2022 – Informatics / Computer Science Bachelor 2022](#)
- Module: [M-INFO-101178 – Communication and Database Systems](#)
- Recurrence: Each summer term
- Exam type: Written examination
- Assignment type: Compulsory
- Grade scale: third grades
- Credit points (current): 0.0
- Credit points (required): 4.0
- Status: ? not yet started

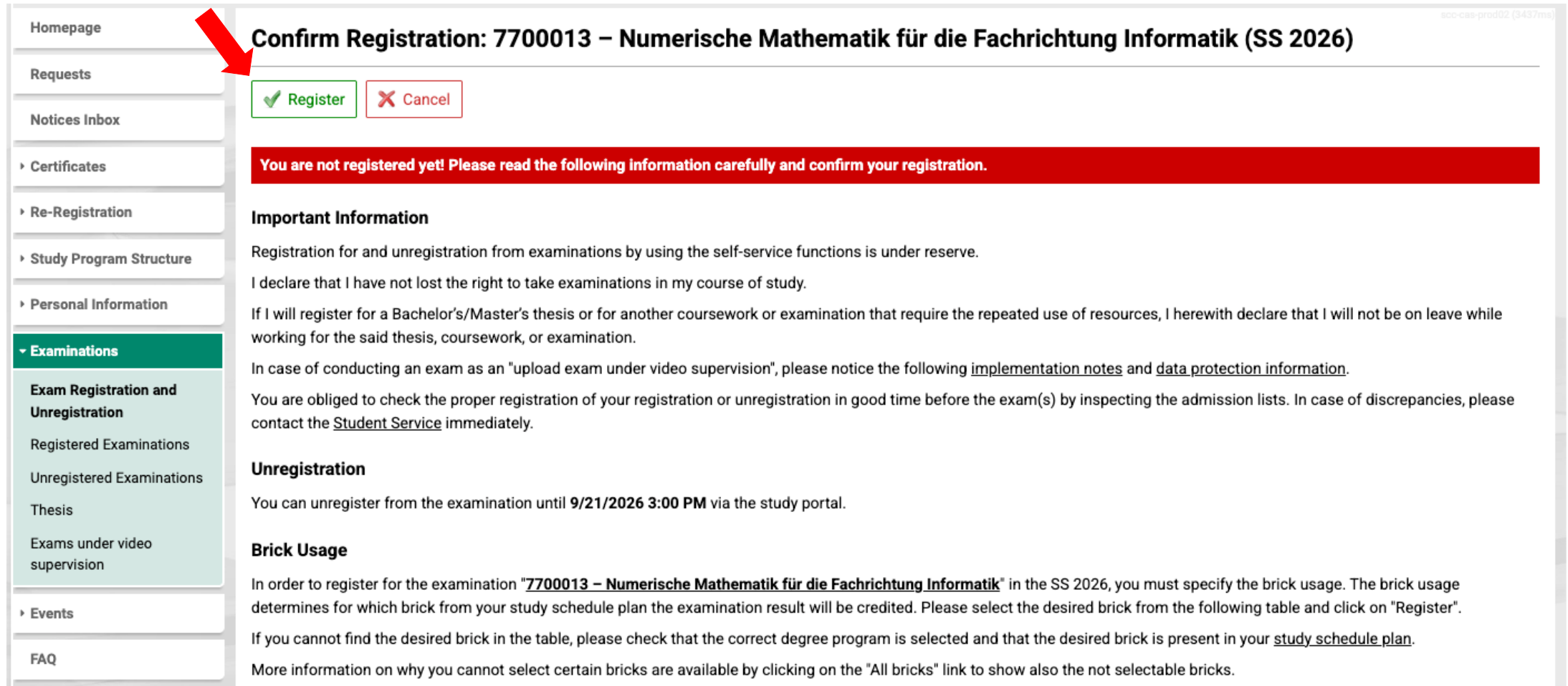
Below the details, there is a section for 'Exams (SS 2025)' with a table showing the exam registration status:

Exam no.	Title	Examiners	Examtype	Registration state
7500166	Database Systems	Böhm, Neumann, Reimann	written exam	Not registered  Register until 9/16/2025 11:59 PM

A red box highlights the 'Not registered' status and the registration deadline, with a red arrow pointing to it.

Exam Registration in CMS

- Then register for the exam in CMS
 - Example: from Summer semester 2026



Homepage

Requests

Notices Inbox

› Certificates

› Re-Registration

› Study Program Structure

› Personal Information

▼ Examinations

Exam Registration and Unregistration

Registered Examinations

Unregistered Examinations

Thesis

Exams under video supervision

› Events

FAQ

Confirm Registration: 7700013 – Numerische Mathematik für die Fachrichtung Informatik (SS 2026)

You are not registered yet! Please read the following information carefully and confirm your registration.

Important Information

Registration for and unregistration from examinations by using the self-service functions is under reserve.

I declare that I have not lost the right to take examinations in my course of study.

If I will register for a Bachelor's/Master's thesis or for another coursework or examination that require the repeated use of resources, I herewith declare that I will not be on leave while working for the said thesis, coursework, or examination.

In case of conducting an exam as an "upload exam under video supervision", please notice the following [implementation notes](#) and [data protection information](#).

You are obliged to check the proper registration of your registration or unregistration in good time before the exam(s) by inspecting the admission lists. In case of discrepancies, please contact the [Student Service](#) immediately.

Unregistration

You can unregister from the examination until **9/21/2026 3:00 PM** via the study portal.

Brick Usage

In order to register for the examination "**7700013 – Numerische Mathematik für die Fachrichtung Informatik**" in the SS 2026, you must specify the brick usage. The brick usage determines for which brick from your study schedule plan the examination result will be credited. Please select the desired brick from the following table and click on "Register".

If you cannot find the desired brick in the table, please check that the correct degree program is selected and that the desired brick is present in your [study schedule plan](#).

More information on why you cannot select certain bricks are available by clicking on the "All bricks" link to show also the not selectable bricks.

Exam Registration in CMS

- Then register for the exam in CMS
 - Example: from Summer semester 2026

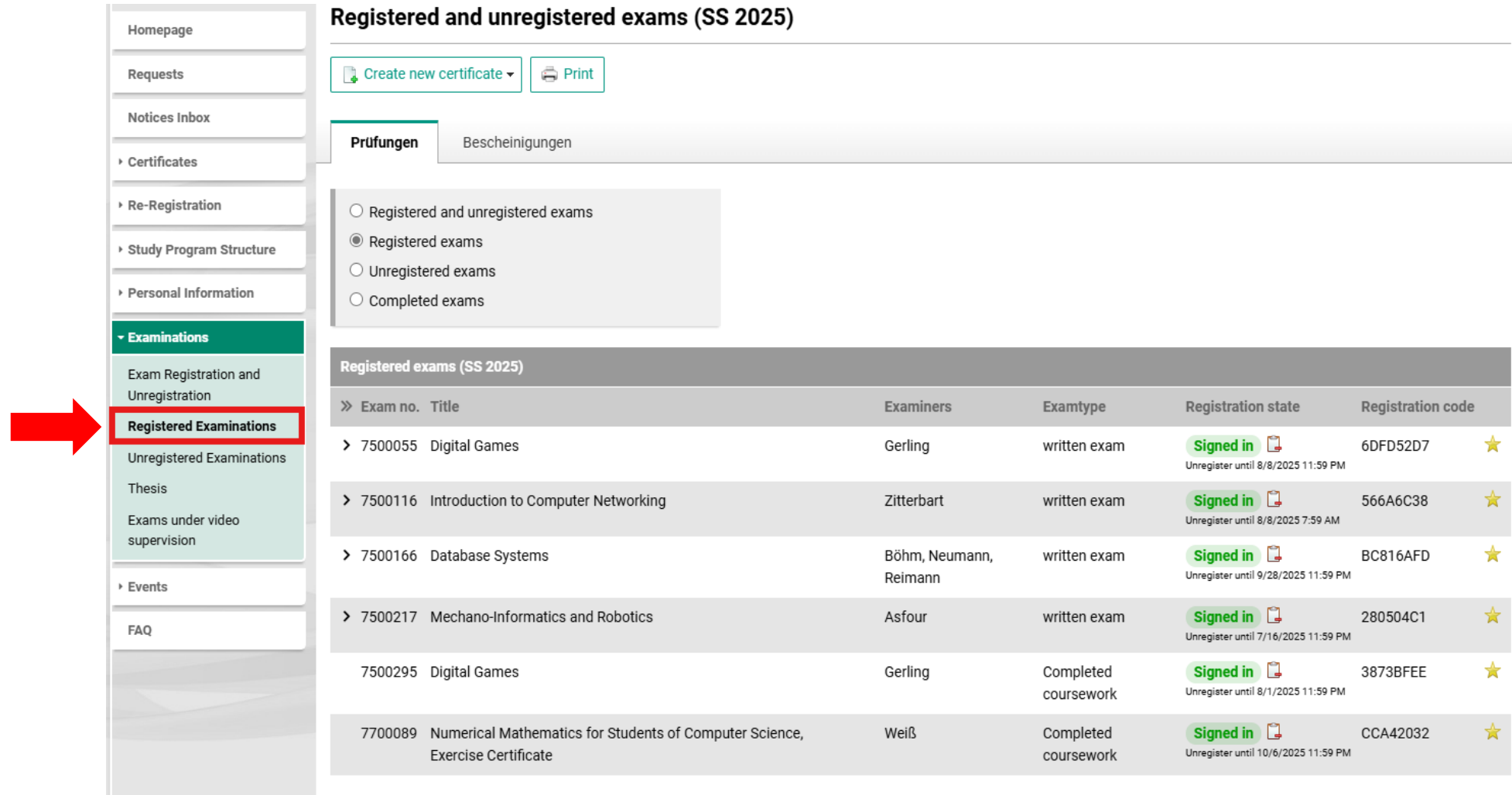
The screenshot displays the CMS interface for exam registration. On the left is a sidebar menu with options like Homepage, Requests, Notices Inbox, Certificates, Re-Registration, Study Program Structure, Personal Information, Examinations, and FAQ. The main content area shows the breadcrumb path: Study Schedule > 82-079-H-2022 – Informatics / Computer Science Bachelor 2022 > Mathematics > M-MATH-101308 – Applied Mathematics. Below this is the title 'Brick: T-MATH-102242 – Numerical Mathematics for Students of Computer Science (2511482)'. A green success message states: 'Registration successful. You were successfully registered to the exam "7700013 – Numerische Mathematik für die Fachrichtung Informatik (SS 2026)" with usage of the brick "T-MATH-102242 – Numerical Mathematics for Students of Computer Science". This brick has been marked as begun.' Below the message are tabs for 'Brick Details' and 'Further information'. The 'Brick Details' tab shows fields for Identifier (T-MATH-102242), Title (Numerical Mathematics for Students of Computer Science), Version (Version 4), Degree Program (82-079-H-2022 – Informatics / Computer Science Bachelor 2022), Module (M-MATH-101308 – Applied Mathematics), Recurrence (Each summer term), Exam type (Written examination), Assignment type (Compulsory), Grade scale (third grades), Credit points (current) (0.0 (+ 4.5 started)), Credit points (required) (4.5), and Status (started). At the bottom, a table titled 'Exams (SS 2026)' lists the exam details. A red arrow points to the 'Signed in' status in the table.

Exam no.	Title	Examiners	Examtype	Registration state
> 7700013	Numerical Mathematics for Students of Computer Science	Weiß	written exam	Signed in Unregister until 9/21/2026 3:00 PM

- Make sure to print a hard and digital copy of your registration / withdraw

Exam Registration in CMS

- You can look in CMS what Modules exams you have registered for and exam type



Registered and unregistered exams (SS 2025)

Create new certificate Print

Prüfungen Bescheinigungen

☐ Registered and unregistered exams
☒ Registered exams
☐ Unregistered exams
☐ Completed exams

Registered exams (SS 2025)

Exam no.	Title	Examiners	Examtype	Registration state	Registration code
7500055	Digital Games	Gerling	written exam	Signed in Unregister until 8/8/2025 11:59 PM	6DFD52D7
7500116	Introduction to Computer Networking	Zitterbart	written exam	Signed in Unregister until 8/8/2025 7:59 AM	566A6C38
7500166	Database Systems	Böhm, Neumann, Reimann	written exam	Signed in Unregister until 9/28/2025 11:59 PM	BC816AFD
7500217	Mechano-Informatics and Robotics	Asfour	written exam	Signed in Unregister until 7/16/2025 11:59 PM	280504C1
7500295	Digital Games	Gerling	Completed coursework	Signed in Unregister until 8/1/2025 11:59 PM	3873BFEE
7700089	Numerical Mathematics for Students of Computer Science, Exercise Certificate	Weiß	Completed coursework	Signed in Unregister until 10/6/2025 11:59 PM	CCA42032

Withdrawing from exam(s) in CMS

- In the student portal (CMS) you can also withdraw / deregister from an exam
- Within the “deregistration period”, an exam registered online can be withdrawn from in CMS
- If you are registered for an exam and don't withdraw or attend the exam, you will automatically fail the exam!
- [ISS FAQ](#) with [Deregistration from the exam \(with a medical certificate\)](#)
 - The inability to take an exam must be reported in person or in writing as soon as reasonably possible after it occurs
 - The examiner or if no other possible, her or his office must be informed
 - [Medical certificate](#), a medical examination to clarify the state of health must be carried out on the day of the exam
 - the medical certificate must be submitted to the examiner or her/his office
 - The examiner acts on behalf the examination board and may decide, if the medical certificate is detailed enough and may excuse the student from the exam
 - Read [ISS FAQ](#) for more detailed information on the about the “Form and content of the medical certificate”:



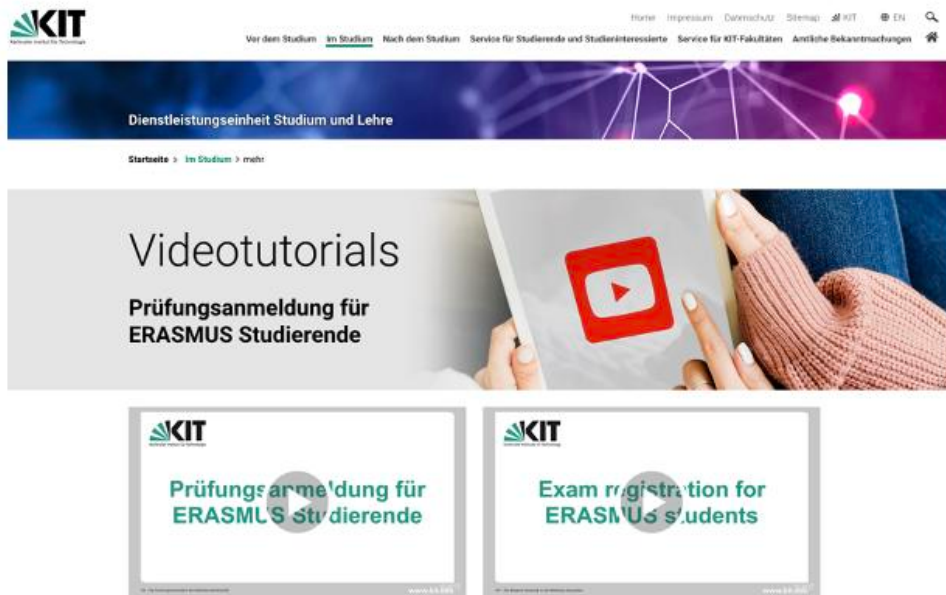
Are you enrolled in a Another Department /Faculty?

Departmental Coordinator Contact Information

- If you need support with regards to your studies and registration, please contact your departmental coordinator at KIT or visit the webpage of the Department of:
- KIT – Fakultät für Architektur/KIT – [Department of Architecture](#)
- KIT – Fakultät für Bauingenieur-, Geo- und Umweltwissenschaften/KIT – [Department of Civil Engineering, Geo and Environmental Sciences](#)
- KIT – Fakultät für Chemie und Biowissenschaften/KIT – [Department of Chemistry and Biosciences](#)
- KIT – Fakultät für Chemieingenieurwesen und Verfahrenstechnik/KIT – [Department of Chemical and Process Engineering](#)
- KIT – Fakultät für Elektrotechnik und Informationstechnik/KIT – [Department of Electrical Engineering and Information Technology](#)
- KIT – Fakultät für Geistes- und Sozialwissenschaften/KIT – [Department of Humanities and Social Sciences](#)
- KIT – Fakultät für Informatik/KIT – [Department of Informatics](#)
- KIT – Fakultät für Maschinenbau/KIT – [Department of Mechanical Engineering](#)
- KIT – Fakultät für Mathematik/KIT – [Department of Mathematics](#)
- KIT – Fakultät für Physik/KIT – [Department of Physics](#)
- KIT – Institut für Sport und Sportwissenschaft/KIT – [Institute of Sports and Sports Science](#)
- KIT – Fakultät für Wirtschaftswissenschaften/KIT – [Department of Economics and Management](#)

KIT Videos about Exam Registration

- Check out the video from KIT Central advising as well as our department's video



<https://www.sle.kit.edu/english/imstudium/8998.php>



<https://www.youtube.com/watch?v=YUMYxAS-vrc&list=PL22ZNLSoHCRELZ8un710ObsaBfMvX4Yy6&index=2>



Overview to Exams:

- Preparing for Exams

Preparing for your Exams

Old exams

(Fachschaft / Wi-Forum,
institute website / ILIAS)

**revise and practice
worksheets**

**Read / review the
script / slides**

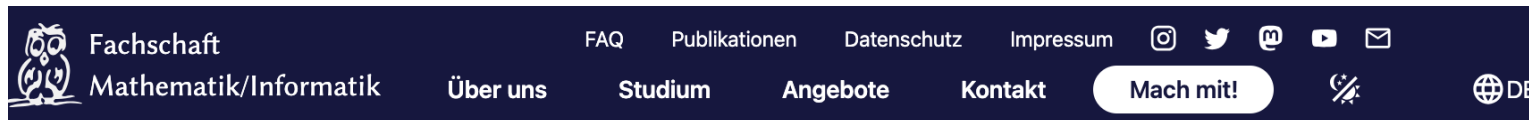
**Summarize
course content**

Get old/previous exams at the FSMI /Wi-Forum

Department /Resource	Services & Resources	Student type
<u>FSMI</u> (Departmental Student Council) and Wi Forum	• They are students representatives in the majors of informatics and information systems • Each provides assistance and various services including O-Phase, <u>advising</u> answer queries and advice regarding the major, <u>sells copies of old exams</u>, and offers social activities chance to connect with other students in your major ect. • free hot beverage, represent student interests at university and departmental level, etc.	all



FSMI Int'l Website

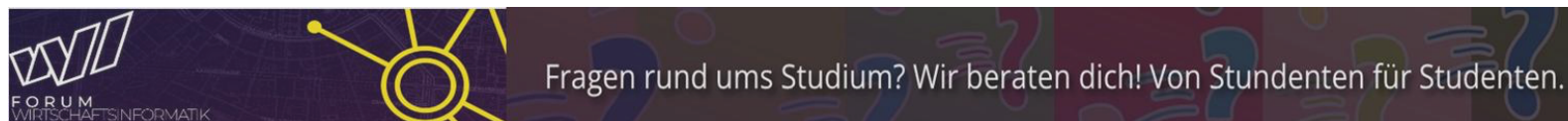


Fachschaft Mathematik Informatik am KIT (FSMI)

- Website: <https://www.fsmi.org/>
- E-Mail: international@fsmi.org
- [Building 50.34](#), Room -124 (cellar)



Wi-Forum Website



Forum Wirtschaftsinformatik (Wi-Forum)

- Webseite: www.forum-wi.de
- Email: beratung@forum-wi.de und altklausuren@forum-wi.de

Informatics old exams

- FSMI
 - Some are available via KIT-VPN (<https://exams.fsmi.org/odie/web/>)
 - Select them on the website and then print them
 - Some solutions are not officially available → ask Fachschaft

Tips for the exam phase



[KIT Mathe/Info
Discordserver](#)

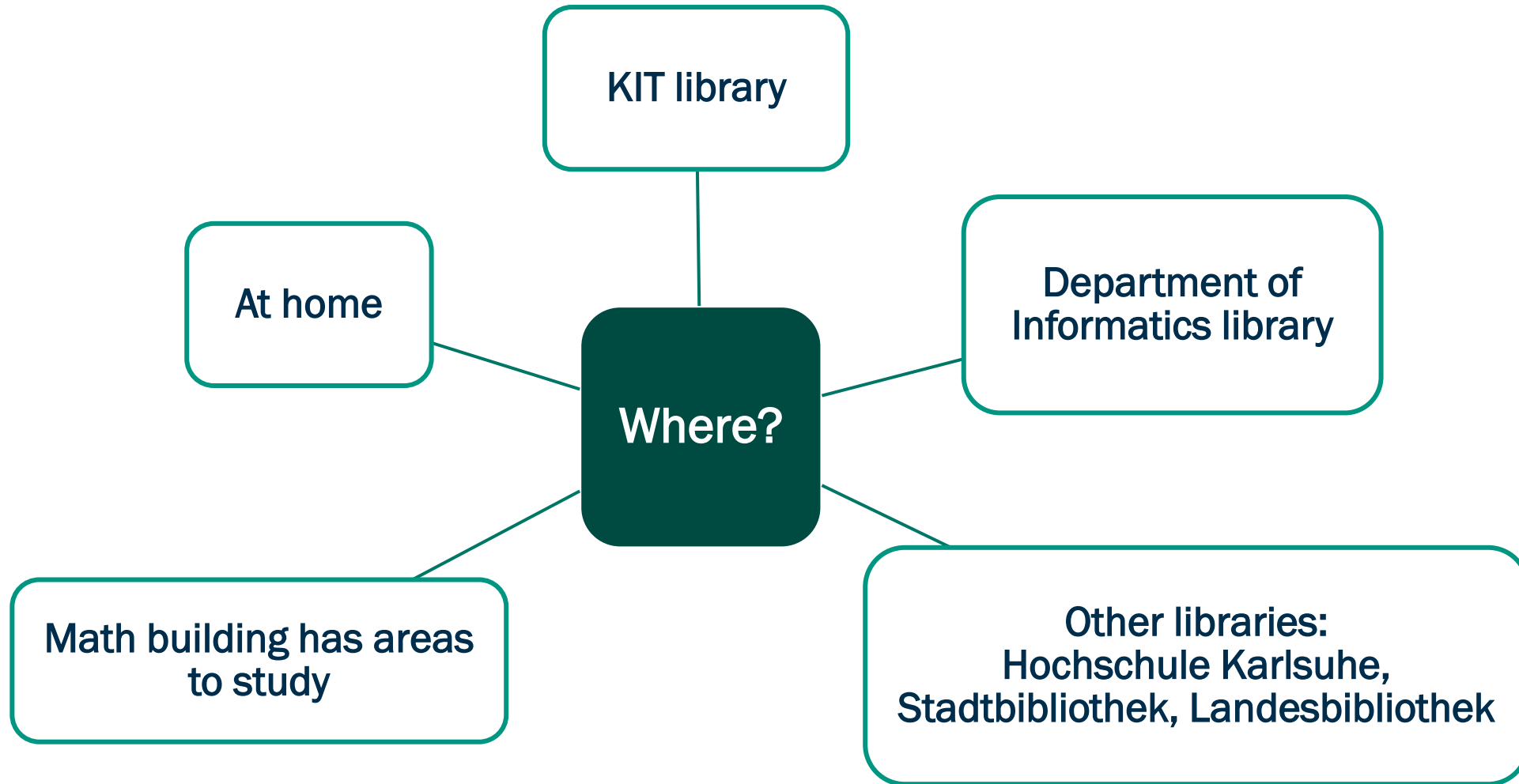
- KIT Mathe Info Discord:
 - Additional material for the lectures and exams
 - Anki decks
 - Experiences and tips from students from higher semesters
 - Opportunity to ask questions

Other Fachschaft

- If you are in a different department the check out Information to your [Fachschaft on the AStA at KIT](#) website!
- BAU at <https://www.fs-bau.kit.edu/>
- CHEMBIO at <https://www.fschembio-kit.de/>
- ETIT at <https://fs-etit.kit.edu/>
- MACH/CIW at <https://www.fs-fmc.kit.edu/>
- WIWI at <https://fachschaft.org/>

Tips for the exam phase:

Location, location, location



Tips for the exam phase: Places to Study



50.19 InformatiKOM



50.34 Informatics
Library



50.34 ATIS Study room
and Computer Lab



KIT Main Library



30.46 Chemistry
Building



Computer Lab SCC



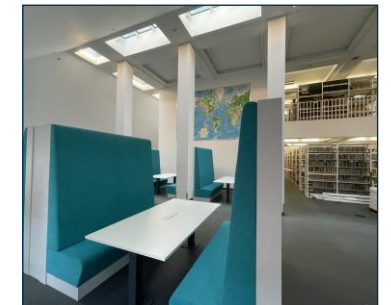
20.30 Maths Building



40.50 MINT Kolleg



30.28 Lernzentrum am
Fasanenschlösschen



Badische
Landesbibliothek (State
Library)

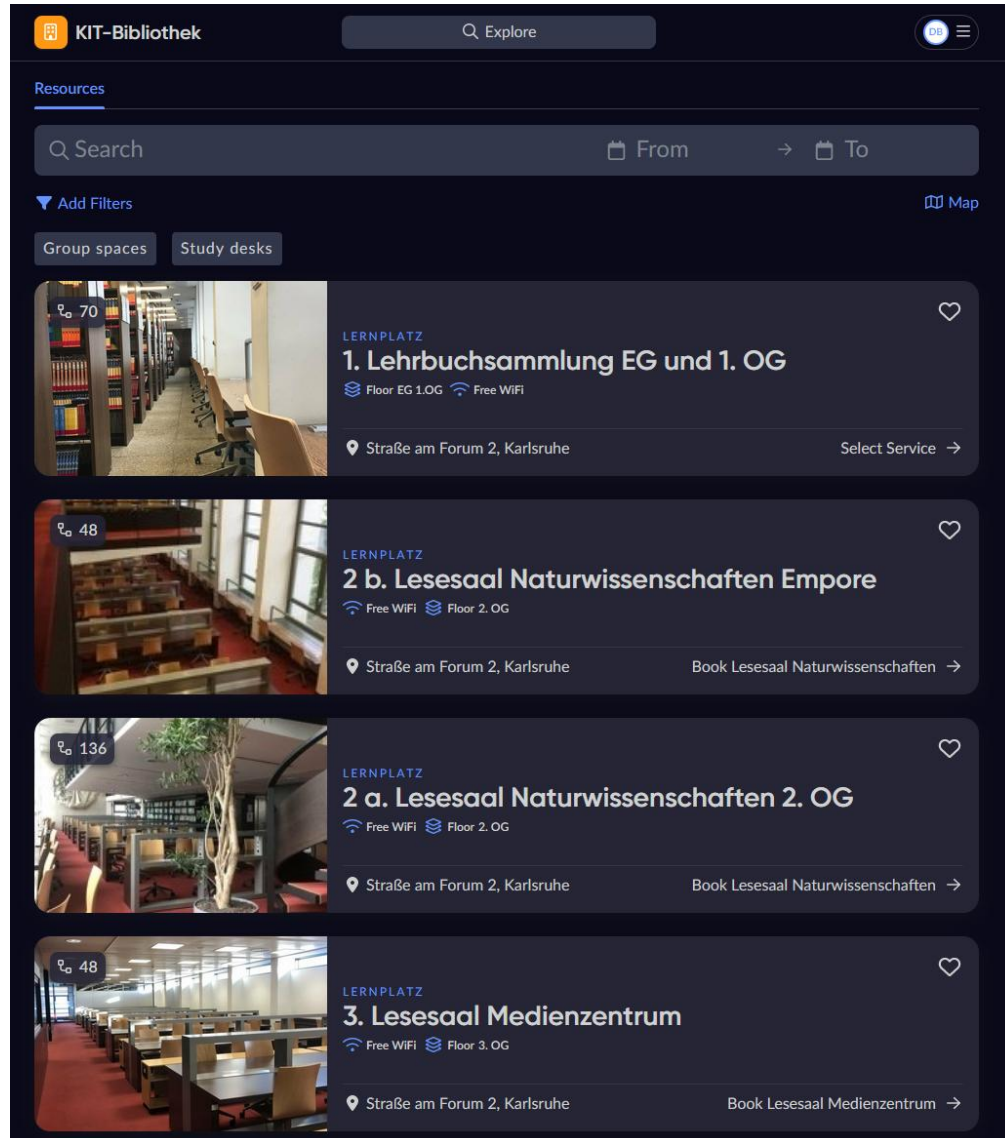


Tips for the exam phase: Seatfinder

<https://www.bibliothek.kit.edu/freie-lernplaetze.php>

Lage und Bereich		Belegt Frei		Geöffnet*
 KIT-Bibliothek Süd und KIT-Bibliothek Nord				
Lesesaal Geisteswissenschaften 3. OG Neubau		 Plätze gesamt: 166		24/7
Lesesaal Medienzentrum 3. OG Altbau		 Plätze gesamt: 72		24/7 mit Reservierung eines Zeitslots
Lesesaal Technik 2. OG Neubau		 Plätze gesamt: 186		24/7
Lesesaal Naturwissenschaften 2. OG Altbau		 Plätze gesamt: 184		24/7 mit Reservierung eines Zeitslots
Lesesaal Wiwi und Informatik 1. OG Neubau		 Plätze gesamt: 170		24/7
Lehrbuchsammlung EG/1. OG Altbau		 Plätze gesamt: 69		24/7 mit Reservierung eines Zeitslots
KIT-Bibliothek Nord**		 Plätze gesamt: 15		Mo–Fr 9–12, 13–15

Tips for the exam phase: Reserve a study room



<https://www.bibliothek.kit.edu/arbeitsplatzreservierung.php>

- You can reserve study rooms to study together with fellow students

Tips for the exam phase: HoC-Lernlabor

Resources regarding Learning and work techniques:

- Organization and Planning
- Research and Academic Writing
- Learning Strategies and Memory
- Motivation and Self-Regulation
- Relaxation and Physical Well-being



General overview to what techniques might help with various learning challenges

- **Procrastination** Accountability-Buddy, Divide & Conquer, Distraction Blocking
- **Getting started** Time Blocking, make a schedule/time plan, Change study location
- **Lack of discipline** Deadlines, ToDo-Listen, Time Blocking, develop helpful habits
- **Prioritization** Eisenhower-Matrix, Distraction Delay
- **Exam anxiety** Breathing exercises, simulate exams, reflection positive thinking
- **Perfectionism** Pomodoro, 80:20 Method, Reflection
- **Inefficiency** Feynmann-Method, Reflection, Kolb's Learning Cycle
- **Lack of Concentration** Distraction Delay, Change study location, Take a break, Reboot
- **Comprehension** Active Recall, Study Group, Research, Feynmann-Method

Tips for the exam phase:

Study Support Resources

- MINT-Kolleg: Pre-semester courses, helpdesk, semester courses, advising, etc

- Many courses are free
- Semester courses
 - Resources can be used in the Ilias course, even if you do not have a place on the course

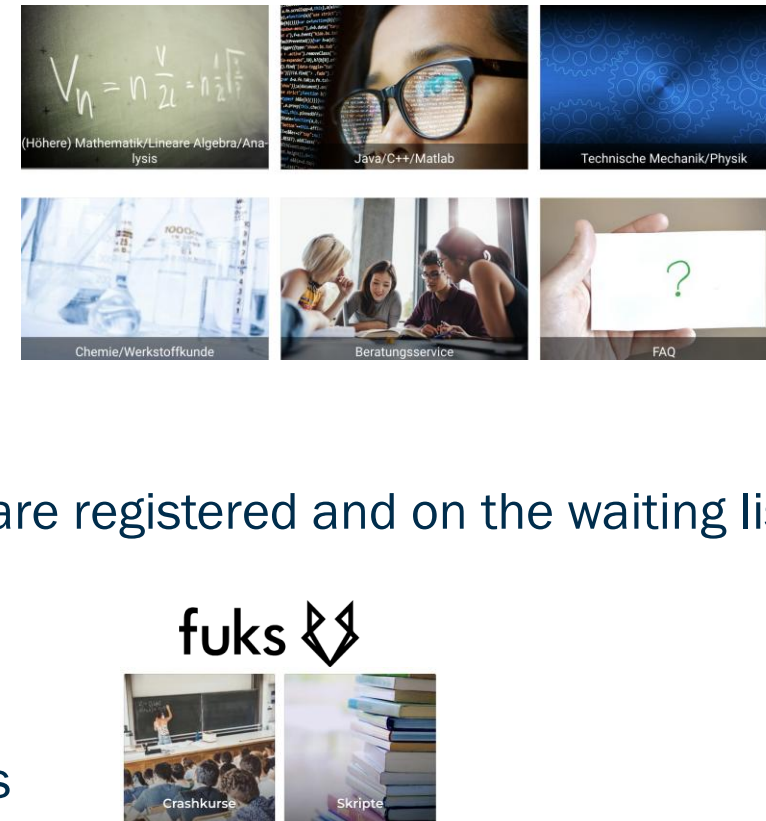
Aufbaukurse in der vorlesungsfreien Zeit

- “Aufbaukurs”



- Even if you did not get a spot in a course often if you are registered and on the waiting list you can access the materials in the ILIAS course

- fuks: ”Hochschulgruppe“ Student Club, fellow students organizing and offer crash courses for various Modules



Exams – Tips for students with disAbilities and chronic diseases



▪ Compensation for Disadvantages in Studies and Examinations exam

- Students with disabilities, chronic, and psychological diseases as well as with specific developmental disorders have a legal right* to affirmative action during studies
- Appropriate accommodations depending on the relevant impairment, measures are to be tailored individually, situationally, and appropriately
 - Each case is examined independently on the basis of the respective needs and regarding the particular field of study
 - Affirmative action can be approved for individual course assessments, limited periods of time or the entire period of study. There is no entitlement to any particular affirmative action.
- Students apply for affirmative action informally and promptly before examinations
 - “informal application” should include your information and supporting documents (ex. certificates and documentation)
 - submit for each module and to the directly relevant teaching department (Lehrstühlen)

▪ KIT Advising and Resources include:

- [BBC](#) - Representative for students with disabilities and chronic illnesses
- [ACCESS@KIT](#) - Center for Digital Accessibility and Assistive Technology

Exams - Tips

- The final lecture often includes valuable tips or remarks for the exam
 - However, the actual last session might not match the one listed in the calendar.
 - Professors sometimes cancel the final week to give you time for exam preparation.
 - So make sure to attend the last actual lecture!
- Department of Informatics YouTube - playlist
 - „Studieren leicht gemacht“: <https://www.youtube.com/playlist?list=PL22ZNLSohCRELZ8un710ObsaBfMvX4Yy6>



**eezi-goIN' Info-Bits Folge 11:
"Klausurvorbereitung (Ablauf)"**
KITinformatik • 413 Aufrufe • vor 4 Jahren



**eezi-goIN' Info-Bits Folge 7: "Ablauf einer
Klausur"**
KITinformatik • 419 Aufrufe • vor 4 Jahren

Overview to Exams:

- How an exam is structured

Examination achievements / study achievements

■ The following are examinations as defined in the module handbook:

- written examinations
- oral examinations
- other types of examinations

Examination achievements / study achievements

Examination achievements

The following are examinations as defined in the module handbook:

- written examinations
- oral examinations
- other types of examinations

Oral and written examinations are graded and awarded credit points. They can be repeated once. The type and scope of the retake must correspond to the first attempt. The examination board decides on exceptions. Other types of examinations are performance assessments which are graded and awarded credit points. These include graded assignments, seminars, laboratory practicals, workshop practicals, the final thesis, etc. They can be repeated once. The type, scope and content of the repetition do not have to be the same as the first attempt.

Examinations are to be distinguished from study achievements!

study achievements

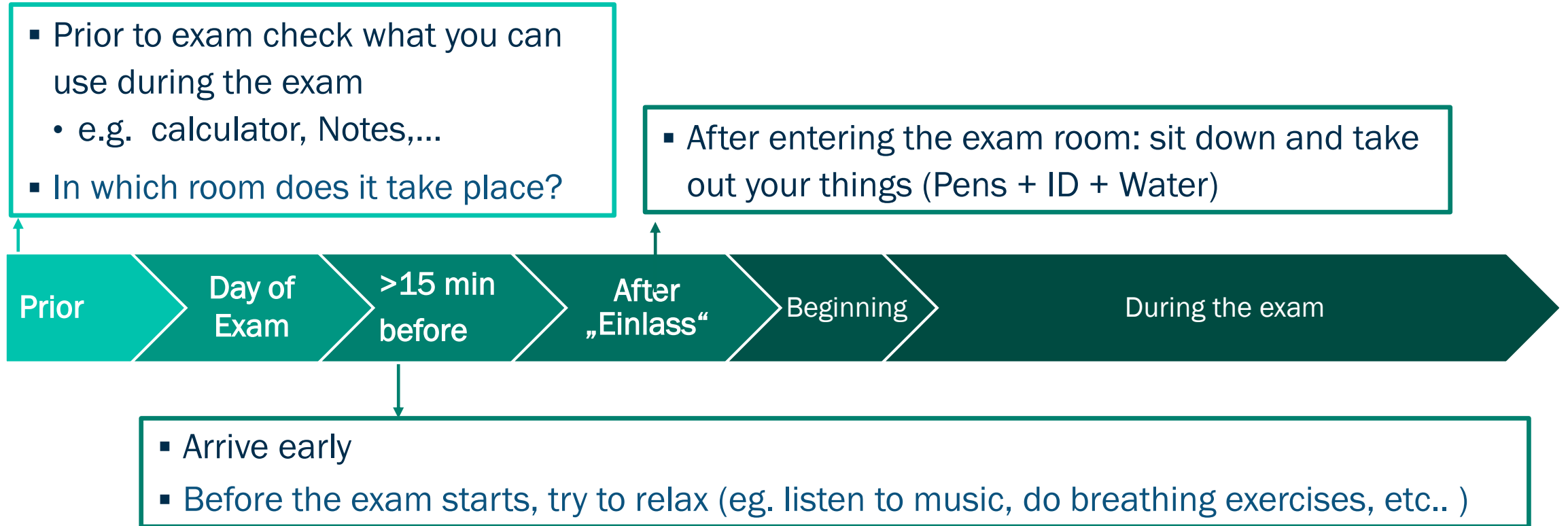
Study achievements are **ungraded assessments** that are usually completed during the course. They can be repeated as often as required and do not have to be of the same type and scope as the first attempt. The workload can be added to the workload of an examination in the same module, even if the study achievement is shown as a separate component in the module handbook. Study achievements include, for example, additive interdisciplinary qualifications, ungraded exercise certificates, preliminary examination work, laboratory or work placements, assignments and seminars.

Study achievements are to be distinguished from examination achievements!

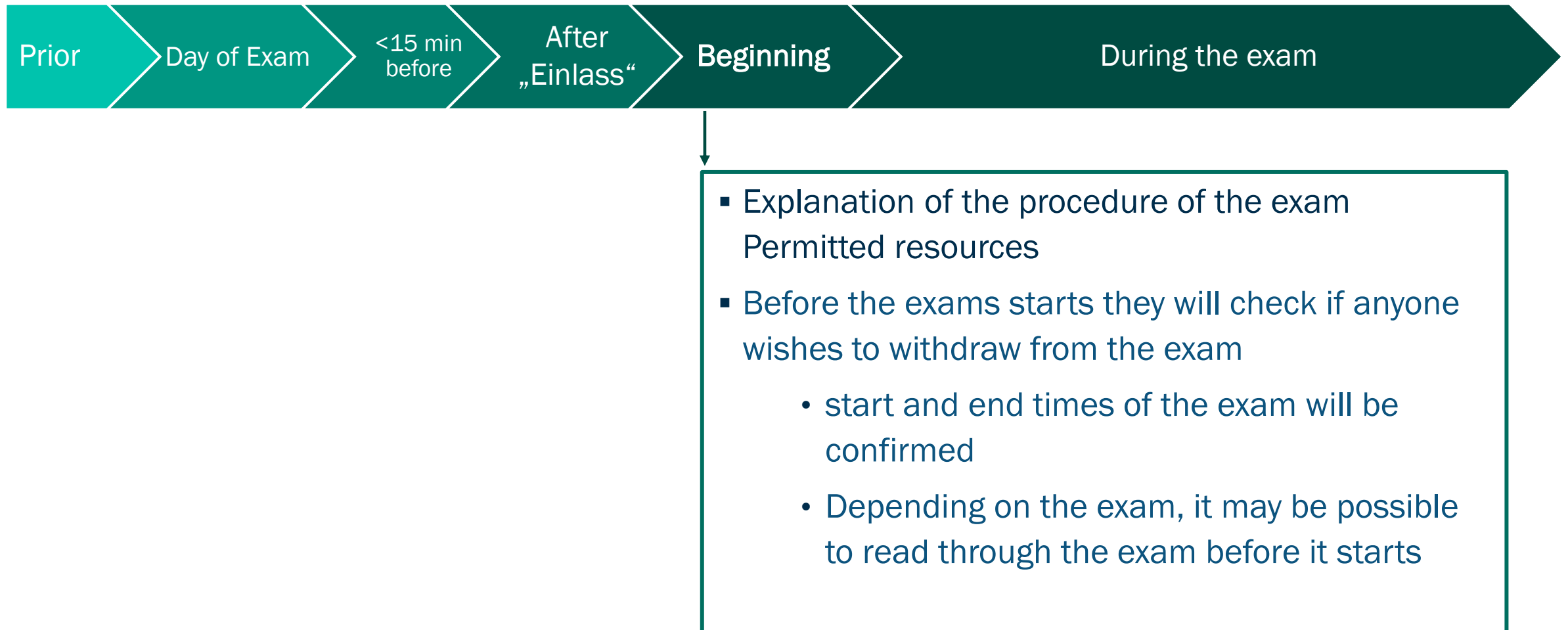
FAQs Inhalt

- FAQ
 - Final theses
 - Graduation documents
 - Medical certificate
 - Recognition of exams
 - Forms
 - exchange programs
 - BAföG
 - Certificates in general / Degree / Certificate of Title / At least passed
 - Application for a study program
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 - Replacing modules and partial achievements
 - De-registration or Exmatriculation (In German Exmatriculation)
 - Deadlines / Deadline extension / Special regulations (Corona pandemic)
 - Generative AI
 - Internal transition from Bachelor's to Master's program at KIT
 - Exams: Dates / Review

Written Exam structure



Written Exam structure



Written Exam structure



- Student-ID checked during exam
- Exams are stapled - leave them that way
- If a task is unclear:
 - ask supervisors
 - write up assumptions and continue
- Mark incomplete questions / exercises
- 1,0 may be possible, even if a person has not correctly answered 100% the exam questions
- First, get the easy points, then try the harder tasks
- Always try to write something down: „Educated Guess“ (potentially some points) better than nothing (guaranteed no points)

Oral / Verbal Exams

- Registration: Email + CMS
- In which room does it take place?



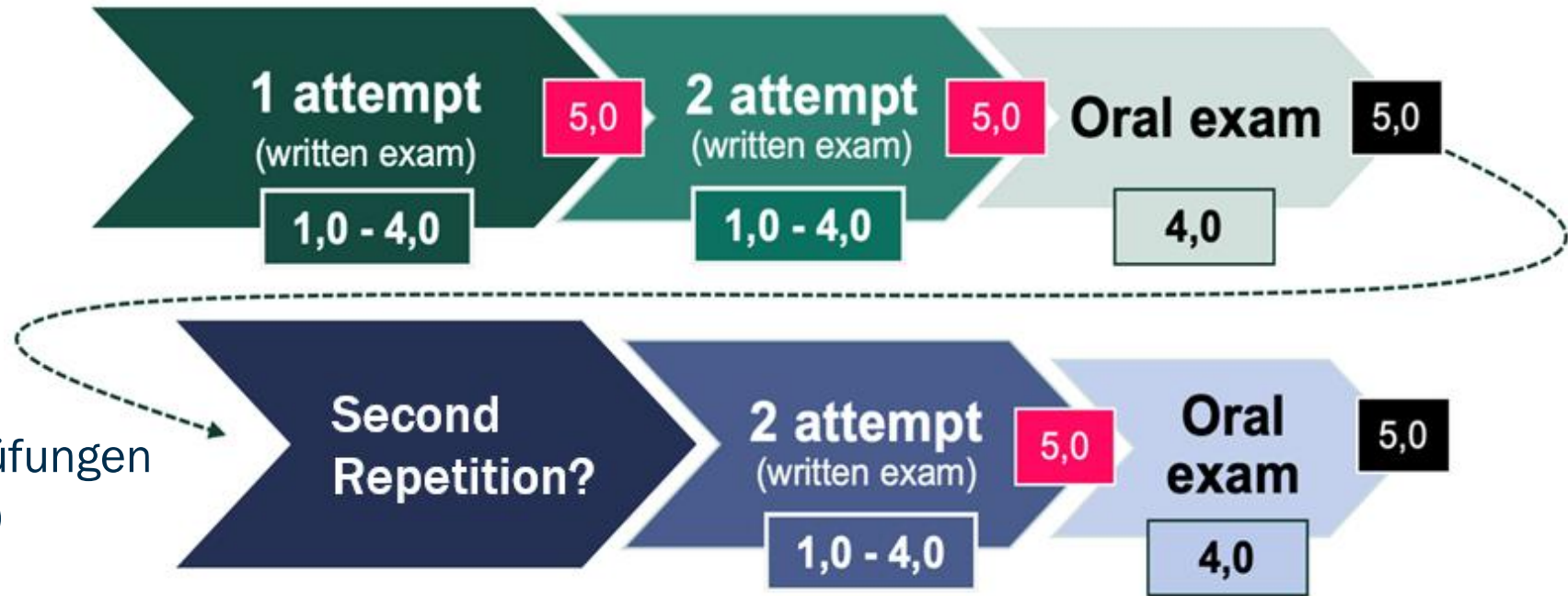
- Be there on time (early)
- Professor lets you know that you can come in
- Student-ID will be checked
- Exam begins, questions tend to be easier at the beginning (warm up) and become more difficult
- At the end: professor ask you to step out of the room, they discuss the grade and call you in to tell you the results

After the exam

Prüfungseinsicht – [Exam review](#)

- An opportunity for students to get an overview of their own written exam and its grading
- The examiner always determines the time and place of the review
 - In most cases, the examiners will inform students of the date and time
- You should ask if you are allowed to take notes or photos during the exam review
 - rules for the exam review are communicated either in advance or on site
 - non-compliance with these rules can be interpreted as an attempt to cheat
- If you find any points that you think have not been corrected correctly, you can raise specific and comprehensible points with the staff on site
 - only the examiner can decide over a change in the grade
- **It is advisable to go to the exam review no matter if you have passed or failed the exam:**
 - it helps you to understand your error(s)
 - gives your overall comprehension of the Models content and from where you can continue to build your comprehension and application of the knowledge

What happens if an exam is failed? (Written Exams)

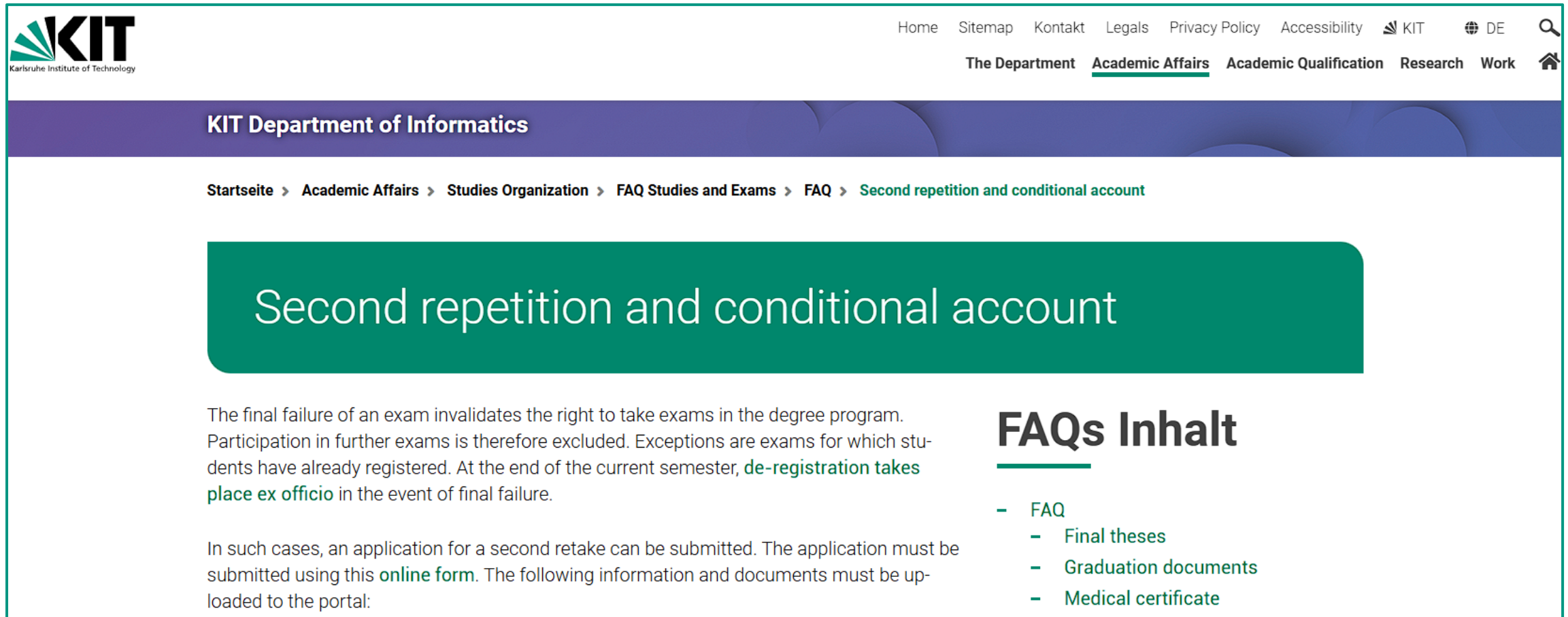


- “[Second Repetition](#)”
(*for Orientierungsprüfungen
this is not applicable!)

- *Exchange students: you have to be matriculated for the semester it takes place, this means you need to talk with IStO and the KIT Department

What happens if an exam is failed?

- Check the FAQ “[Second repetition and conditional account](#)”



The screenshot shows the KIT Department of Informatics website. The top navigation bar includes links for Home, Sitemap, Kontakt, Legals, Privacy Policy, Accessibility, KIT, DE, and a search icon. Below this, a secondary navigation bar lists 'The Department', 'Academic Affairs' (which is underlined), 'Academic Qualification', 'Research', and 'Work'. The main header area is purple and contains the text 'KIT Department of Informatics'. Below the header, a breadcrumb trail reads: 'Startseite > Academic Affairs > Studies Organization > FAQ Studies and Exams > FAQ > Second repetition and conditional account'. The main content area has a large green banner with the title 'Second repetition and conditional account'. To the left of the banner, there is a paragraph: 'The final failure of an exam invalidates the right to take exams in the degree program. Participation in further exams is therefore excluded. Exceptions are exams for which students have already registered. At the end of the current semester, **de-registration takes place ex officio** in the event of final failure.' Below this paragraph, it states: 'In such cases, an application for a second retake can be submitted. The application must be submitted using this **online form**. The following information and documents must be uploaded to the portal:'. To the right of the banner, there is a section titled 'FAQs Inhalt' with a list of links: '- FAQ', '- Final theses', '- Graduation documents', and '- Medical certificate'.

KIT
Karlsruhe Institute of Technology

Home Sitemap Kontakt Legals Privacy Policy Accessibility KIT DE

The Department Academic Affairs Academic Qualification Research Work

KIT Department of Informatics

Startseite > Academic Affairs > Studies Organization > FAQ Studies and Exams > FAQ > Second repetition and conditional account

Second repetition and conditional account

The final failure of an exam invalidates the right to take exams in the degree program. Participation in further exams is therefore excluded. Exceptions are exams for which students have already registered. At the end of the current semester, **de-registration takes place ex officio** in the event of final failure.

In such cases, an application for a second retake can be submitted. The application must be submitted using this **online form**. The following information and documents must be uploaded to the portal:

FAQs Inhalt

- FAQ
 - Final theses
 - Graduation documents
 - Medical certificate

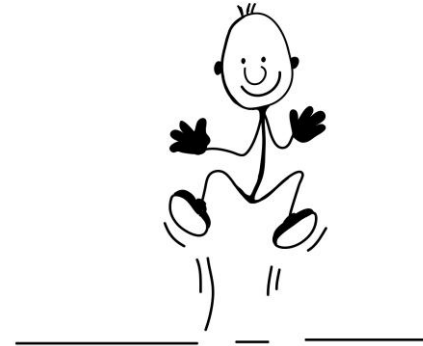
After Exams



Me-Time



Regenerate
Mentally and physically



Happy-Place



Plan, do and
implement
nice things

**Re-enrollment
next semester**

Re-enrollment (Rückmeldung)



- **If you intend to enroll at KIT in the winter semester, you must register to return!**
- Re-enrollment (Rückmeldung)
 - KIT- Academic Calendar
 - Time period to re-enroll for the winter semester is **01. July to 15. August**
 - All students need to register to in order to be able to continue studying next semester
 - Students who do not register will be automatically withdrawn “Ex-matriculated” from KIT

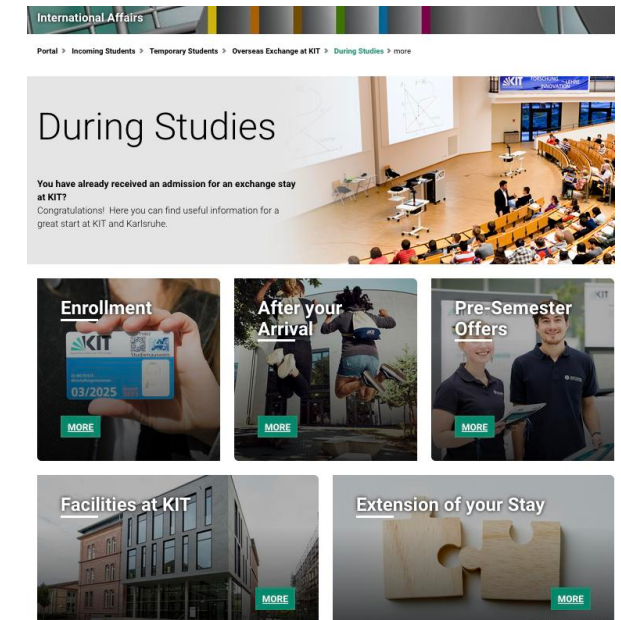
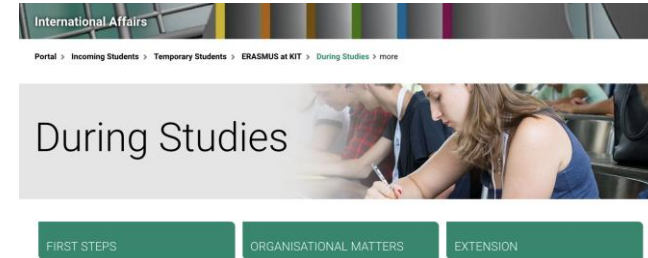


A screenshot of the KIT website's re-registration page. The header shows "Business unit Studying and Teaching" and a breadcrumb trail: "Home > During Your Studies > Organizational Matters > Re-registration". The main heading is "Re-registration" next to an image of hands holding a clock. The text explains that students must re-register every semester through the "Campus Management Portal". It specifies re-registration periods: January 15 to February 15 for the summer term, and July 1 to August 15 for the winter term. A note mentions that SEPA mandate authorization leads to automatic semester fee withdrawal. A sidebar on the right provides contact information for the "Studierendenservice" (phone: +49 721 608-82222, contacts for students and applicants) and the "Karlsruher Institut für Technologie (KIT)" address (Kaiserstr. 12, 76131 Karlsruhe). Business hours are also listed. A footer note states that late re-registration incurs a 18€ fee according to §2 of the "Satzung über die Erhebung von Gebühren für das Gasthörer-Studium und sonstige studienbezogene Dienstleistungen".

Exchange students interested in an Extension

<https://www.intl.kit.edu/istudies/13392.php>

- If you are a Exchange student and had intended to only study one semester at KIT, but now would like to stay another :
 - In certain cases, you might be able to extend your stay!
- Contact International Student Office (IStO)
 - a. your stay as an exchange student at KIT cannot exceed 3 semesters in total (ERASMUS + Free Mover)
 - b. you cannot receive an ERASMUS study grant for longer than a year
 - c. you need to stay enrolled at your home university
 - d. you will need to ask at your university, if you will receive further funding
 - e. you will not be able to graduate from KIT and
 - f. you will have to pay the semester contribution at KIT
 - g. for more information please contact IStO

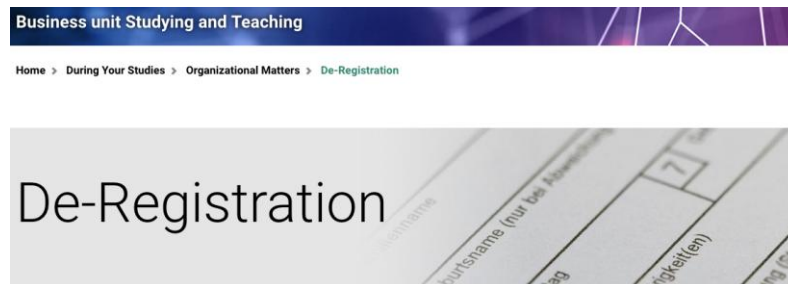


**WITHDRAW
(DEREGISTER) FROM KIT**

Withdrawing “De-Registration” from KIT

- If you complete your exchange or studies at KIT, you need to withdraw!
- Read the following websites

- KIT [Business unit Studium und Lehre website](#)



Membership at the Karlsruhe Institute of Technology as a student ends

- with a proper de-registration upon request
- with de-registration ex officio

De-registration can be requested after completion of studies or due to other reasons in the [Studierendenportal](#). As a rule, de-registration is realized at the end of the semester and upon request can be realized immediately in case of extraordinary reasons (§62 [Landeshochschulgesetz](#) [↗](#), [State Higher Education Act](#)).

Studies principally end with completion of the last exam - as a rule, on the day of handing in the diploma, bachelor's or master's thesis.

Dating de-registration to a date in the past is not possible!

Diploms and certificates can only be issued after proper de-registration.

- ISS FAQ: [De-registration or Exmatriculation \(Exmatrikulation\)](#)

De-registration

In the case of de-registration at KIT, there is to be distinguished between a proper de-registration and a de-registration ex officio.

Proper de-registration

The procedure for proper de-registration can be found on [Business unit Studium und Lehre website](#). Proper de-registration can be requested here.

For the clearance notes from the Department of Informatics, you can download the form from the SLE website and send a scan of it from your student email address to infodesk@bibliothek.kit.edu.

The form must be submitted to Business unit Studium und Lehre again after clearance and return.

When de-registering to transfer from a bachelor's to a master's program, only the signature of the chair where the thesis was written is required.

If the chair where the thesis was written no longer exists, the signature will be provided by the ISS.

De-registration ex officio

If students do not apply themselves for the de-registration, a de-registration ex officio takes place, i.e. in case students do not re-register for the following term, upon completion of studies. Students must still in all cases apply for a proper de-registration. This can be in addition to the de-registration ex officio.

Graduates do not receive their graduation documents without completing the proper de-

FAQs Inhalt

- FAQ
 - Final theses
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 - De-registration or Exmatriculation (In German Exmatrikulation)
 - Deadlines / Deadline extension / Special regulations (Corona pandemic)
 - Generative AI
 - Internal transition from Bachelor's to Master's program at KIT
 - Exams Dates / Dates

Withdrawing “De-Registration” from KIT

- **Withdrawing from KIT?**
 - Plan enough time for your deregistration
 - It may take a couple of days to get stamps from different departments
 - You may need to contact people for appointments
 - Some offices are only open twice a week
- **What happens if I do not withdraw from KIT?**
 - ⇒ Your official certificates are blocked until you properly withdraw
 - e.g. such as your ToR (Transcript of Records)

Withdrawing “De-Registration” from KIT

- Withdrawing from KIT?

- To withdraw / “deregistration” from KIT complete the form “Application to Withdraw” and submit it to SLE via Campus Management Portal
 - If you are no longer in person in Karlsruhe, you can also authorize someone to carry out the procedure for you

- **Proper de-registration**

- The procedure for proper de-registration can be found on [Business unit Studium und Lehre website](#) , a proper de-registration can be requested [here](#)
- For the clearance notes from the Department of Informatics, you can download the form from the SLE website and send a scan of it from your student email address to infodesk@bibliothek.kit.edu
- The form must be submitted to Business unit Studium und Lehre again after clearance and return
- When de-registering to transfer from a bachelor's to a master's program, only the signature of the chair where the thesis was written is required

Withdrawing “De-Registration” from KIT

The screenshot displays the 'Campus Management for Students' interface. The top navigation bar includes the KIT logo, a header with the title 'Campus Management for Students', and filters for 'Term' (Summer 2026) and 'Study Prog.' (Informatics / Computer Science Bachelor 20). A search bar is also present. On the left, a sidebar menu lists various options, with 'Requests' highlighted in green and indicated by a red arrow. The main content area, titled 'Requests', contains four service tiles. The first tile, 'Disenrollment', is highlighted with a red border and a red arrow pointing to it. It features a door icon with a red arrow and text explaining the de-registration process. The other tiles are 'Refund of fees' (with a Euro symbol icon), 'Leave of absence' (with a door icon), and 'Changes to Personal Data' (with a person and pencil icon).

KIT
Karlsruhe Institute of Technology

Campus Management for Students

Term Summer 2026 Study Prog. Informatics / Computer Science Bachelor 20 Search All objects Enter search term...

Homepage

Requests

Notices Inbox

› Certificates

› Re-Registration

› Study Program Structure

› Personal Information

› Examinations

› Events

FAQ

Requests

Disenrollment
If you do not want to continue your studies for specific reasons, you can de-register here. If you have already been exmatriculated ex officio, you may access the discharge procedure here.

Refund of fees
Request a refund of overpaid fees here.

Leave of absence
If you are not able to continue your studies due to an important reason, you can request a semester for leave of absence here.

Changes to Personal Data
If your personal data has changed, please let us know here.

Withdrawing “De-Registration” from KIT

Homepage

Requests

Notices Inbox

▸ Certificates

▸ Re-Registration

▸ Study Program Structure

▸ Personal Information

▸ Examinations

▸ Events

FAQ

Disenrollment

Information

If you wish to de-register on your own, please use the request for disenrollment. A disenrollment can be requested for the current date or for the end of the current semester, but not backdated.

After verification and approval of your request, the de-registration will be performed and is then effective. Afterwards, you will receive your disenrollment statement.

You may start the discharge procedure via the request for disenrollment.

Proper deregistration is only possible if you have received the necessary discharge notes from the relevant authorities for your degree program. You can access the form for obtaining the discharge notes here: https://www.sle.kit.edu/dokumente/studserv/Entlastungsvermerke_Formblatt_engl.pdf

Requests

No requests have been created yet.

+

Create new request

You wish to make a request and submit it to the Students Office.



Withdrawing “De-Registration” from KIT

- https://www.sle.kit.edu/dokumente/studserv//Entlastungsvermerke_Formblatt.pdf

KIT – Die Forschungsuniversität in der Helmholtz-Gemeinschaft

KIT
Karlsruher Institut für Technologie
Karlsruher Institut für Technologie (KIT)
DE Studium und Lehre
-Studierendenservice-
Kaiserstraße 12
76131 Karlsruhe

Entlastungsvermerke für die Durchführung einer Exmatrikulation

Studiengang-kombination (Fach und Abschlussgrad) Matrikel-Nr.

Familienname:

Vorname:

Eine ordnungsgemäße Exmatrikulation ist nur möglich, wenn die gemäß nachfolgender Übersicht für den Studiengang erforderlichen Entlastungsvermerke von den jeweils zuständigen Stellen vorliegen (Stempel u. Unterschrift):

☐ KIT-Bibliothek (ALLE außer interne Wechsler)	
☐ Institut bei dem die Abschlussarbeit gefertigt wurde	
☐ Fakultäts-/Institutsbibliothek (nur für die folgenden Studiengänge relevant, auch bei Wechsel des Studiengangs, nicht bei Wechsel in den Master derselben Fachrichtung): Architektur, Informatik, Informationswirtschaft, Kunstgeschichte, Mathematik/ Technomathematik/ Wirtschaftsmathematik, Meteorologie, (Geo-)Physik, Regionalwissenschaften, Wirtschaftsinformatik	
☐ Architektur/Kunstgeschichte: Fakultätssekretariat (nicht bei Wechsel in den Master derselben Fachrichtung Architektur: Geb. 20.40, Raum 135 Kunstgeschichte: Sekretariat Kunstgeschichte)	
☐ Informatik/Informationswirtschaft/Wirtschaftsinformatik: Rückgabe von Schlüssel (Geb. 50.34 Raum 001 Montag, Mittwoch bis Freitag 09:00 - 14:00 Uhr)	
☐ KIT-Card (ALLE außer interne Wechsler) Geb. 10.11, Raum 214 Montag bis Freitag 09:00 - 12:00 Uhr, Montag bis Donnerstag 13:00 - 15:00 Uhr	

Stand: Dezember 2025

KIT – Die Forschungsuniversität in der Helmholtz-Gemeinschaft www.kit.edu

Withdrawing “De-Registration” from KIT



Karlsruher Institut für Technologie

Karlsruher Institut für Technologie (KIT)

DE Studium und Lehre

-Studierendenservice-

Kaiserstraße 12

76131 Karlsruhe

KIT – Die Forschungsuniversität in der Helmholtz-Gemeinschaft

Discharge Notes for proper Deregistration

--

Student II
Number.

--	--	--	--	--	--	--

Degree Program	Field of Study and final degree
----------------	---------------------------------

Family Name:

[illegible]

First Name:

[illegible]

Withdrawing “De-Registration” from KIT

Proper deregistration is only possible when the table below is filled out by the responsible offices as required (stamp and signature):

☐ KIT-Library (ALL except when changing degree program)	
☐ Institute where the Diploma / Bachelor / Master Thesis was prepared	
☐ Faculty Library / Institute Library (only relevant for the listed programs, also required when changing degree program, not when advancing from Bachelor to Master of the same degree program): Architecture, Art History, Chemistry/Teaching, Informatics, Information Engineering and Management, Information Systems, Mathematics/ Techno-Mathematics / Econo-Mathematics, Meteorology, (Geo-)Physics, Regional Sciences	
☐ Architecture / Art History: Faculty Secretary (not when advancing from Bachelor to Master of the same degree program Architecture: Building 20.40, Room 135 Art History: Secretary Art History)	
☐ Informatics/ Information Engineering and Management/ Information Systems: Return of keys (Building 50.34 Room 001 Monday, Wednesday to Friday 9 a.m. - 2 p.m.)	
☐ KIT-Card (ALL except when changing degree program) Building 10.11, Room 214 Monday to Friday 09 a.m. – 12 p.m., Monday to Thursday 1 p.m. – 3 p.m.	

Exmatrikulation vom KIT / Withdraw (deregistration) from KIT

Application for Deregistration (Removal from the Register of Students)
--- PLEASE FILL OUT IN ALL CAPS OR COMPUTER AIDED!!! ---

Student ID Number:

Degree Program: Field of study and final degree:

Family Name:

First Name:

Please enter the address at which you will be personally contactable after deregistration!

Street:

Postal Code: City:

Country:

E-Mail*:

Reason for deregistration (tick **one** box only; numbers are for internal use)

☐ 01 Termination of studies after completion of all examination
☐ I or a representative with a written power of attorney will collect my certificate. Please notify by e-mail
☐ Please send my certificate via registered mail to the address above.

☐ 02 Interruption of studies ☐ 04 Change of University ☐ 06 Termination of studies
☐ 08 Termination of studies after final failure of an examination ☐ 09 Other reasons
☐ 99 Cancellation of initial enrollment before the beginning of the lectures

Deregistration on or to the end of WS 20 / SS 20

(Date)

☐ **KIT-Library** (ALL except when changing degree program)

☐ **Institute where the Diploma / Bachelor / Master Thesis was prepared**

☐ **Faculty Library / Institute Library** (only relevant for the listed programs, also required when changing degree program, not when advancing from Bachelor to Master of the same degree program): Architecture, Art History, Chemistry/Teaching, Informatics, Information Engineering and Management, Information Systems, Mathematics/ Techno-Mathematics / Econo-Mathematics, Meteorology, (Geo-)Physics, Regional Sciences

Foreign students:

☐ International Students Office
☐ Preparatory Course ("Studienkolleg")

☐ **Architecture / Building Restoration / Art History:**
Faculty Secretary

☐ **Informatics/ Information Engineering and Management/ Information Systems:** Return of keys
(Building 50.34 | Room 001 | Monday, Wednesday to Friday 9 a.m. - 2 p.m.)

☐ Student Identity Card (KIT-Card) returned to Students Office
☐ Student Identity Card (KIT-Card) lost

For use of KIT-Card until the actual date of deregistration, see §11, paragraph 3 and 5 and §16, paragraph 2 of the Admissions and Registration statute (Zulassungs- und Immatrikulationsordnung des KIT). In this case, the certificate must be collected in person.

https://www.sle.kit.edu/dokumente/studserv//Entlastungsvermerke_Formblatt.pdf

Withdrawing “De-Registration” from KIT

Disenrollment

Information

If you wish to de-register on your own, please use the request for disenrollment. A disenrollment can be requested for the current date or for the end of the current semester, but not backdated.

After verification and approval of your request, the de-registration will be performed and is then effective. Afterwards, you will receive your disenrollment statement. You may start the discharge procedure via the request for disenrollment.

Proper deregistration is only possible if you have received the necessary discharge notes from the relevant authorities for your degree program. You can access the form for obtaining the discharge notes here: https://www.sle.kit.edu/dokumente/studserv/Entlastungsvermerke_Formblatt_engl.pdf

Requests

No requests have been created yet.

Create new request
You wish to make a request and submit it to the Students Office.

Withdrawing “De-Registration” from KIT

- Fill in the “reason for request” to the best of your ability

Disenrollment

[Back](#)

Enter and edit your request

[i](#) Help

All fields marked with an asterisk (*) are required. Some input fields provide an info icon to display additional information.

Select reason for request

* Reason for request

Disenrollment due to conscription for military or civilian service

Disenrollment due to other reasons

Disenrollment due to change of university

Disenrollment due to final termination of studies

Disenrollment termination of studies after examination

Disenrollment due to interruption of studies

[Back](#)

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Withdrawing “De-Registration” from KIT

- Upload the signed „Discharge Note“

Enter and edit your request

Help

Hints

Article 62 (5) of the Act of Baden-Württemberg on Universities and Colleges (LHG): Students must have paid all fees and charges in connection with their studies. Only then can they be issued notifications of exmatriculation and awarded the examination certificate. Exmatriculation as of a date other than that of the end of the semester requires an important reason. For proof, you may upload your employment contract / plane or train ticket / application for an extension of your visa for seeking work / application for unemployment or an appointment with the Labor Agency / communication with your health insurance company / acceptance as a doctoral candidate. Proper deregistration is only possible if you have received the necessary discharge notes from the relevant authorities for your degree program. You can access the form for obtaining the discharge notes here: https://www.sle.kit.edu/dokumente/studserv/Entlastungsvermerke_Formblatt_engl.pdf

All fields marked with an asterisk (*) are required. Some input fields provide an info icon to display additional information.

Reason

Reason for request

Enter data

Please specify semester and date on which you would like your disenrollment to become effective.

* Disenrollment period

* Disenrollment date

Attach verification documents

Please upload the required verifications/documents.

* Form for discharge acknowledgements

Proof of deregistration if the date of deregistration differs from the end of the semester.

Comment for Request

Here you can store information that is important for the request and the university.

Comment

66

16/06/2026

ISRT: "Fit for exams and returning home" (Summer semester 26)
<https://www.informatik.kit.edu/english/10509.php>

**Before your departure
from Karlsruhe**

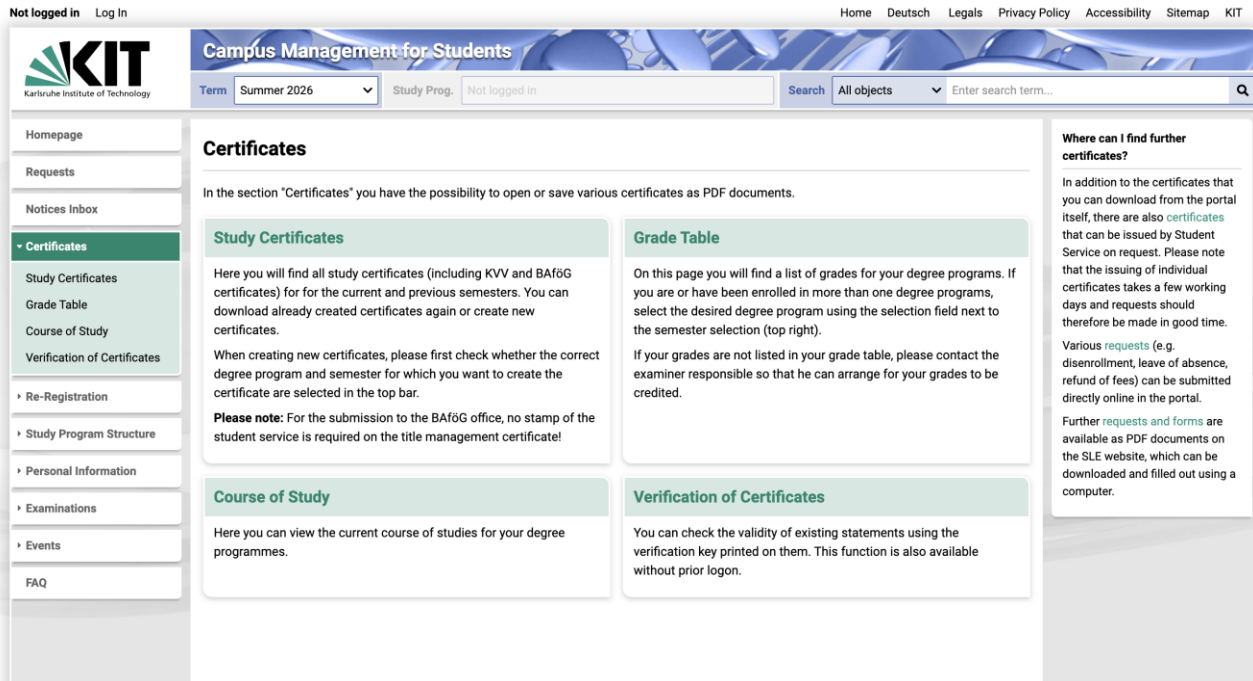
Deregistration at the Citizen Offices

- Contact is IStO
 - Before your departure for home, you should notify the local authority of your residential town (e.g. Karlsruhe) that you are leaving Germany
 - This can be easily done at the “Bürgerbüro” responsible for the district you live in
 - Detailed information about the services of Karlsruhe's public authorities can be obtained at 115, Karlsruhe's public authorities' hotline 115
 - Information: <https://web1.karlsruhe.de/service/Buergerdienste/leistung.php?id=6000874>

TRANSCRIPT OF RECORDS (TOR)

TRANSCRIPT OF RECORDS (TOR)

- Accessing and issuance of ToR:
 - You can print out from CMS while enrolled and up to 6 months, if you have properly De-Registered from KIT
 - issued by [KIT Business unit Studium und Lehre website \(SLE\)](#) (after 6 months)



Not logged in Log In

Home Deutsch Legals Privacy Policy Accessibility Sitemap KIT

KIT
Karlsruhe Institute of Technology

Campus Management for Students

Term Summer 2026 Study Prog. Not logged in Search All objects Enter search term...

Certificates

In the section "Certificates" you have the possibility to open or save various certificates as PDF documents.

Study Certificates

Here you will find all study certificates (including KVV and BAföG certificates) for the current and previous semesters. You can download already created certificates again or create new certificates.

When creating new certificates, please first check whether the correct degree program and semester for which you want to create the certificate are selected in the top bar.

Please note: For the submission to the BAföG office, no stamp of the student service is required on the title management certificate!

Grade Table

On this page you will find a list of grades for your degree programs. If you are or have been enrolled in more than one degree programs, select the desired degree program using the selection field next to the semester selection (top right).

If your grades are not listed in your grade table, please contact the examiner responsible so that he can arrange for your grades to be credited.

Course of Study

Here you can view the current course of studies for your degree programmes.

Verification of Certificates

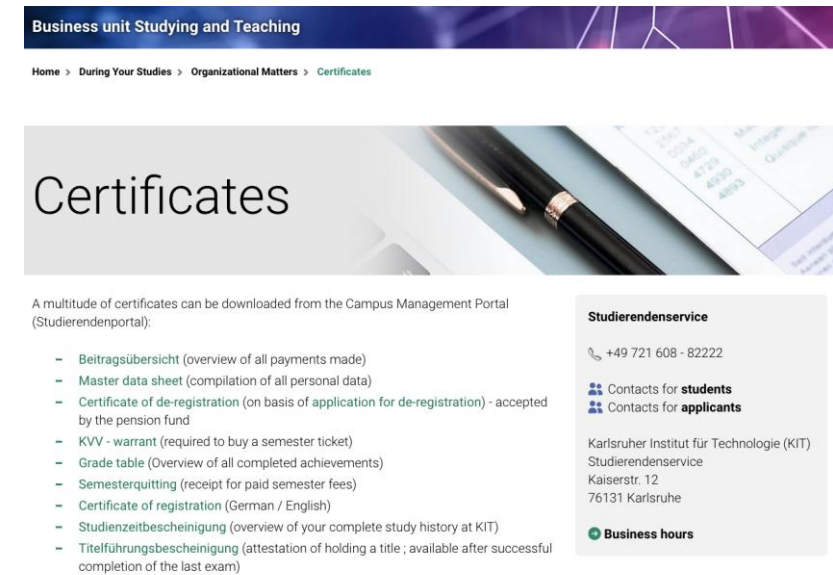
You can check the validity of existing statements using the verification key printed on them. This function is also available without prior login.

Where can I find further certificates?

In addition to the certificates that you can download from the portal itself, there are also certificates that can be issued by Student Service on request. Please note that the issuing of individual certificates takes a few working days and requests should therefore be made in good time.

Various requests (e.g. disenrollment, leave of absence, refund of fees) can be submitted directly online in the portal.

Further requests and forms are available as PDF documents on the SLE website, which can be downloaded and filled out using a computer.



Business unit Studying and Teaching

Home > During Your Studies > Organizational Matters > Certificates

Certificates

A multitude of certificates can be downloaded from the Campus Management Portal (Studierendenportal):

- Beitragsübersicht (overview of all payments made)
- Master data sheet (compilation of all personal data)
- Certificate of de-registration (on basis of application for de-registration) - accepted by the pension fund
- KVV - warrant (required to buy a semester ticket)
- Grade table (Overview of all completed achievements)
- Semesterquitting (receipt for paid semester fees)
- Certificate of registration (German / English)
- Studienzeitbescheinigung (overview of your complete study history at KIT)
- Titelführungsbescheinigung (attestation of holding a title; available after successful completion of the last exam)

Studierendenservice

+49 721 608 - 82222

Contacts for **students**
Contacts for **applicants**

Karlsruher Institut für Technologie (KIT)
Studierendenservice
Kaiserstr. 12
76131 Karlsruhe

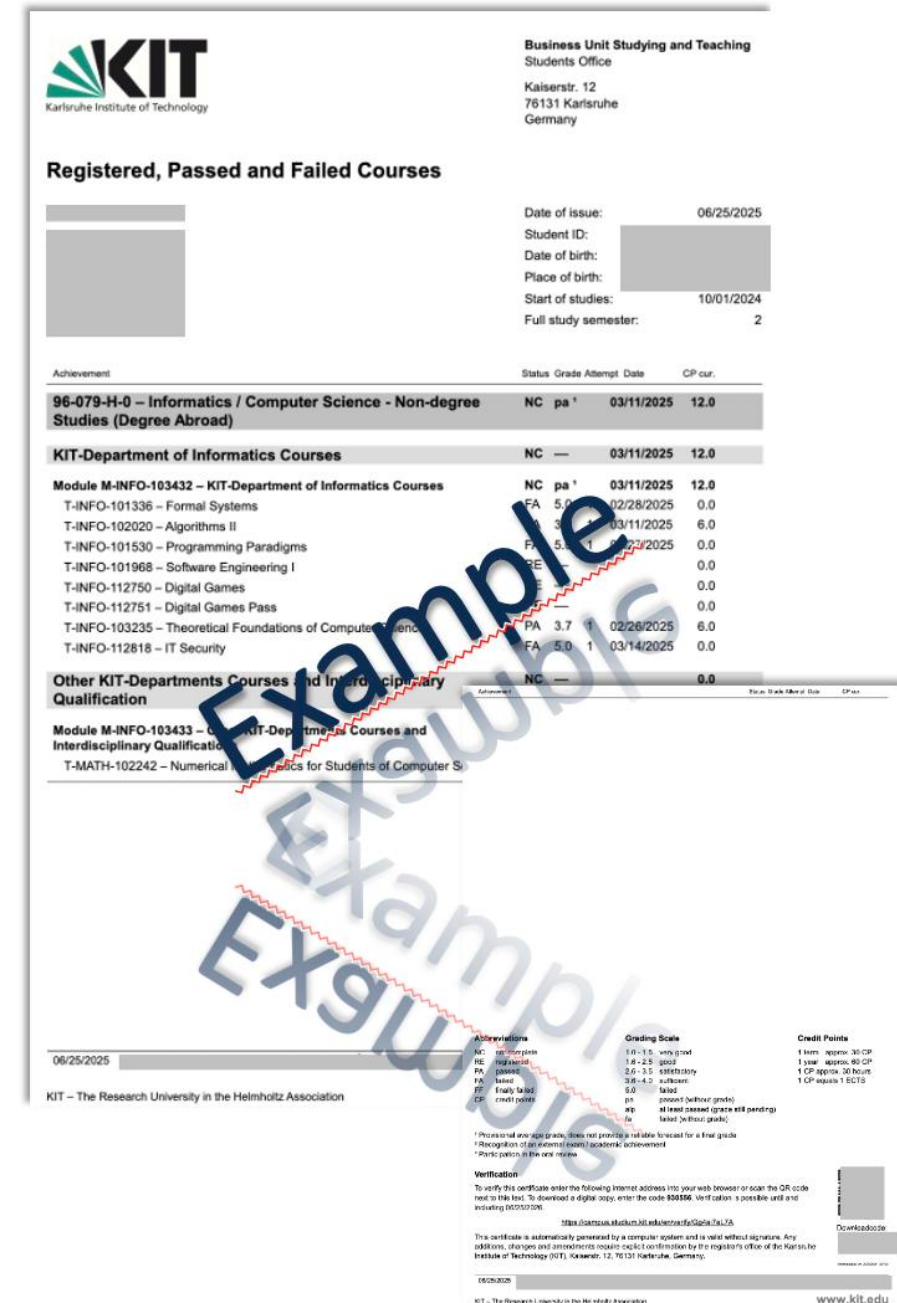
Business hours

You are able to retrieve these certificated up to 6 months after de-registration. Please note that certain fees apply for issuing any such certificates after this time period (see §2 of "Satzung über die Erhebung von Gebühren für das Gasthörer-Studium und sonstige studienbezogene Dienstleistungen").

Additional certificates (examples listed below) are available by [contacting the Studierendenservice](#). When contacting the Studierendenservice, it is important to note what the certificate is needed for. Some of the most requested certificates are:

TRANSCRIPT OF RECORDS (TOR)

- Here is an example of a Transcript of Records



The image shows a sample Transcript of Records (TOR) from the Karlsruhe Institute of Technology (KIT). The document is titled "TRANSCRIPT OF RECORDS (TOR)" and includes the KIT logo and contact information for the Business Unit Studying and Teaching, Students Office. The address is Kaiserstr. 12, 76131 Karlsruhe, Germany.

Registered, Passed and Failed Courses

Student ID: [Redacted]
Date of birth: [Redacted]
Place of birth: [Redacted]
Start of studies: 10/01/2024
Full study semester: 2

96-079-H-0 – Informatics / Computer Science - Non-degree Studies (Degree Abroad)

Achievement	Status	Grade	Attempt	Date	CP cur.
KIT-Department of Informatics Courses	NC	—	—	03/11/2025	12.0
Module M-INFO-103432 – KIT-Department of Informatics Courses	NC	pa	1	03/11/2025	12.0
T-INFO-101336 – Formal Systems	FA	5.0	1	02/28/2025	0.0
T-INFO-102020 – Algorithms II	FA	5.0	1	03/11/2025	6.0
T-INFO-101530 – Programming Paradigms	FA	5.0	1	03/11/2025	0.0
T-INFO-101968 – Software Engineering I	RE	—	—	—	0.0
T-INFO-112750 – Digital Games	RE	—	—	—	0.0
T-INFO-112751 – Digital Games Pass	—	—	—	—	0.0
T-INFO-103235 – Theoretical Foundations of Computer Science	PA	3.7	1	02/26/2025	6.0
T-INFO-112818 – IT Security	FA	5.0	1	03/14/2025	0.0

Other KIT-Departments Courses and Interdisciplinary Qualification

Achievement	Status	Grade	Attempt	Date	CP cur.
Module M-INFO-103433 – KIT-Department of Informatics Courses and Interdisciplinary Qualification	NC	—	—	—	0.0
T-MATH-102242 – Numerical Analysis for Students of Computer Science	—	—	—	—	—

Abbreviations

Abbreviation	Meaning
NC	Not completed
RE	Required
PA	Passed
FA	Failed
FF	Early failed
CP	Credit points

Grading Scale

Grade	Meaning
1.0 – 1.5	very good
1.6 – 2.5	good
2.6 – 3.5	satisfactory
3.6 – 4.0	sufficient
5.0	failed
pa	passed (without grade)
ap	at least passed (grade still pending)
fa	failed (without grade)

Credit Points

Credit Points	Meaning
1 term approx. 30 CP	1 term approx. 30 CP
1 year approx. 60 CP	1 year approx. 60 CP
1 CP approx. 20 hours	1 CP approx. 20 hours
1 CP approx. 1 ECTS	1 CP approx. 1 ECTS

Verification

To verify this certificate enter the following Internet address into your web browser or scan the QR code next to this text. To download a digital copy, enter the code 80856. Verification is possible until and including 05/31/2026.

<https://transcript.kit.edu/verify/80856/26.12.26>

This certificate is automatically generated by a computer system and is valid without signature. Any additions, changes and amendments require explicit confirmation by the registrar's office of the Karlsruhe Institute of Technology (KIT), Kaiserstr. 12, 76131 Karlsruhe, Germany.

Download

[Download PDF](#)

Footer

KIT – The Research University in the Helmholtz Association
www.kit.edu

ToR: Within the first six months

- Please click on „Certificates“ and then on „Grade Table“

Transcript of
records (ToR)



KIT
Karlsruhe Institute of Technology

Campus Management for Students

Term: Summer 2026 Study Prog.: Not logged in Search: All objects Enter search term...

Certificates

In the section "Certificates" you have the possibility to open or save various certificates as PDF documents.

Study Certificates

Here you will find all study certificates (including KVV and BAföG certificates) for the current and previous semesters. You can download already created certificates again or create new certificates.

When creating new certificates, please first check whether the correct degree program and semester for which you want to create the certificate are selected in the top bar.

Please note: For the submission to the BAföG office, no stamp of the student service is required on the title management certificate!

Course of Study

Here you can view the current course of studies for your degree programmes.

Grade Table

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If your grades are not listed in your grade table, please contact the examiner responsible so that he can arrange for your grades to be credited.

Verification of Certificates

You can check the validity of existing statements using the verification key printed on them. This function is also available without prior login.

Where can I find further certificates?

In addition to the certificates that you can download from the portal itself, there are also certificates that can be issued by Student Service on request. Please note that the issuing of individual certificates takes a few working days and requests should therefore be made in good time.

Various requests (e.g. disenrollment, leave of absence, refund of fees) can be submitted directly online in the portal.

Further requests and forms are available as PDF documents on the SLE website, which can be downloaded and filled out using a computer.

ToR: Within the first six months

- Select “Grade table” and create a new certificate

KIT
Karlsruhe Institute of Technology

Campus Management for Students

Term: Winter 24/25 Study Prog.: Summer 2026 Search All objects Enter search term...

Homepage
FAQ
Events
Examinations
Study Program Structure
Re-Registration
Certificates
Study Certificates
Grade Table
Course of Study
Certificates for all Semesters
Verification of Certificates
Requests

Your degree program displayed on this page are managed in CAS Campus.

Contract details

Create new certificate Print

82-277-H-2019 – Information Systems Bachelor 2019

Study Schedule Leistungsübersicht ÜQ/SQ-Leistungen Mögliche Prüfungen **Dokumentenarchiv**

Start date: 10/1/2022

Full university semester: 5

Full study semester: 5

Full sabbatical semester: 0

Period of study: paying

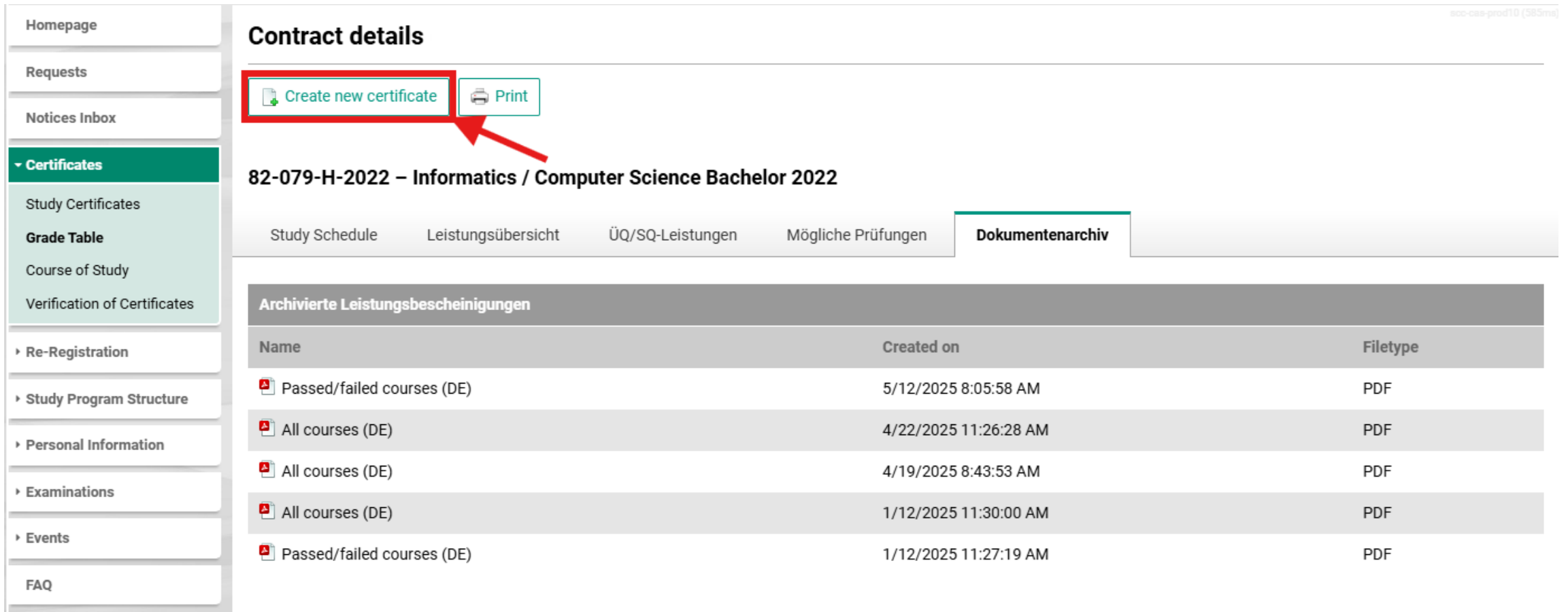
Teilleistungen

- not yet started
- started
- passed
- definitive not passed

Filter anwenden

ToR: Within the first six months

- Select “Grade table” and create a new certificate



Homepage

Requests

Notices Inbox

▼ Certificates

Study Certificates

Grade Table

Course of Study

Verification of Certificates

► Re-Registration

► Study Program Structure

► Personal Information

► Examinations

► Events

FAQ

Contract details

82-079-H-2022 – Informatics / Computer Science Bachelor 2022

Study Schedule Leistungsübersicht ÜQ/SQ-Leistungen Mögliche Prüfungen **Dokumentenarchiv**

Archivierte Leistungsbescheinigungen

Name	Created on	Filetype
 Passed/failed courses (DE)	5/12/2025 8:05:58 AM	PDF
 All courses (DE)	4/22/2025 11:26:28 AM	PDF
 All courses (DE)	4/19/2025 8:43:53 AM	PDF
 All courses (DE)	1/12/2025 11:30:00 AM	PDF
 Passed/failed courses (DE)	1/12/2025 11:27:19 AM	PDF

ToR: Within the first six months

- While creating your certificate please select all the data necessary:
 - Form
 - Included courses
 - Language

Your degree program displayed on this page are managed in **CAS Campus**.

Create new certificate

Bitte wählen Sie die folgenden Optionen für die Bescheinigung aus und klicken Sie auf die Schaltfläche "Erstellen" oder brechen Sie den Vorgang mit "Abbrechen" ab:

Degree Program: 82-277-H-2019 – Information Systems Bachelor 2019

Type of certificate: Grade Table ▾

Included courses: ☐ Passed courses
☐ Passed/failed courses
☐ All courses

Language: ☐ german
☐ english

ToR: Within the first six months

- At the end please click on „Create“. Then your certificate has been successfully created and will be downloaded

Homepage

FAQ

Events

Examinations

Re-Registration

Certificates

Study Certificates

Grade Table

Course of Study

Certificates for all Semesters

Verification of Certificates

Personal Information

Contact

Your degree program displayed on this page are managed in **CAS Campus**.

Contract details (920)

Create certificate Print

Bescheinigung erstellt
Die Bescheinigung "All courses" wurde erfolgreich erstellt. Die Bescheinigung wird jetzt heruntergeladen...
[Klicken Sie hier, falls der Download nicht automatisch starten sollte.](#)

88-079-H-2015 – Informatics / Computer Science Master 2015

Study Schedule Leistungsübersicht Mögliche Prüfungen Bescheinigungen

Teilleistungen

not yet started
started
passed
definitive not passed

Start date: 10/01/2017

Full university semester: 5
Full study semester: 5
Full sabbatical semester: 0
Period of study: paying

Filter anwenden

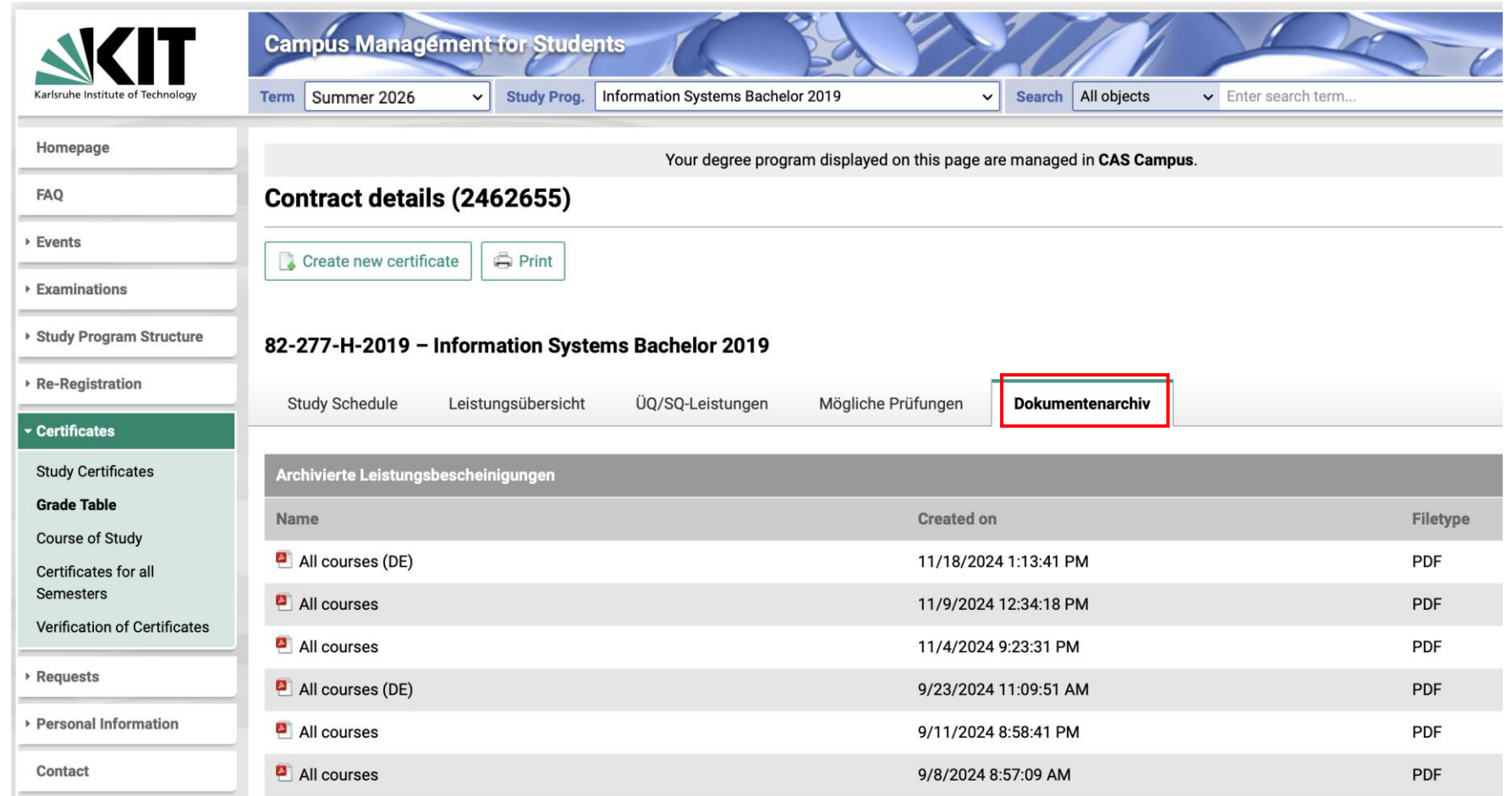
Personal Study Schedule View

Informatik, Master (920) Modules Bricks

Title (with Identifier)	Type	Status	Grade	Date	CP cur.	CP req.	Sem
-------------------------	------	--------	-------	------	---------	---------	-----

ToR: Within the first six months

- In “Dokumentenarchiv” you can also see and download the previous generated certificates



KIT
Karlsruhe Institute of Technology

Campus Management for Students

Term: Summer 2026 Study Prog.: Information Systems Bachelor 2019 Search All objects Enter search term...

Your degree program displayed on this page are managed in CAS Campus.

Contract details (2462655)

Create new certificate Print

82-277-H-2019 – Information Systems Bachelor 2019

Study Schedule Leistungsübersicht ÜQ/SQ-Leistungen Mögliche Prüfungen **Dokumentenarchiv**

Archivierte Leistungsbescheinigungen

Name	Created on	Filetype
All courses (DE)	11/18/2024 1:13:41 PM	PDF
All courses	11/9/2024 12:34:18 PM	PDF
All courses	11/4/2024 9:23:31 PM	PDF
All courses (DE)	9/23/2024 11:09:51 AM	PDF
All courses	9/11/2024 8:58:41 PM	PDF
All courses	9/8/2024 8:57:09 AM	PDF

ToR: more than the six months after withdraw

- https://www.sle.kit.edu/english/wirueberuns/studierendenservice_team5.php

Studierenden- service

We're here for you!

SERVICE POINTS



Contacts

Name		Aufgabengebiet	Raum
Celik-Kulaksiz, Ebru Team Service Points		A - Z	057 (Geb. 10.12)
Cran, Jessica Team Service Points		A - Z	057 (Geb. 10.12)
Hasel, Yvonne Team Service Points		A - Z	057 (Geb. 10.12)
Krause, Geoffrey Team Service Points		A - Z	057 (Geb. 10.12)

BUSINESS HOURS



The **Welcome Desk** is currently **closed** for visitors.



The **service points** are currently **closed** for visitors.



The **hotline** is currently **not accepting** calls.

ToR: more than the six months after withdraw

- Please select on “You are a temporary student (e.g. ERASMUS+) at KIT?”

ANY QUESTIONS?

 Please also consider the information provided in the section **organizational matters**.

 Questions about your **graduation documents**?

 You are a temporary student (e.g. ERASMUS+) at KIT?

CONTACT FORM



	First name *		Last name *
	E-Mail *		Student ID number *
	Degree Program *		
	Subject *		

ToR: more than the six months after withdraw

- Please complete all required fields of the Contact Form and submit it



CONTACT FORM

 First name *

 Last name *

 Email *

 Student ID number *

 Study program *

 Subject *

 Message *

Upload file



Upload file

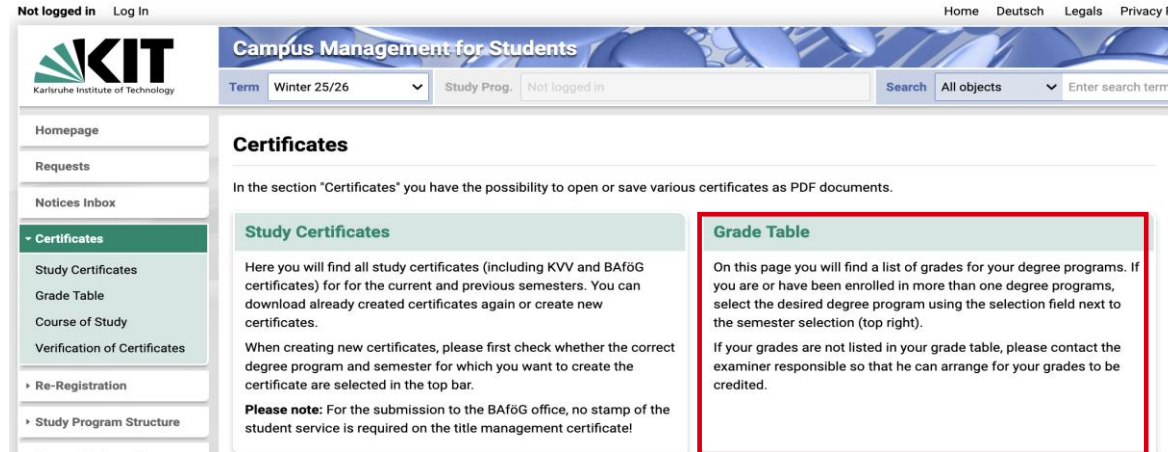
 Welche Form hat ein Ball?

Answer of the security question *

 ☐ Please send me a copy of the Email

 ☐ I hereby consent that the entered data may be processed and transmitted. *

What can I do to make sure the grades are added to CMS (and therefore to the ToR) in time?



- Write the person responsible for the exam (professor or teaching staff) a polite email, in which you explain your situation precisely:
 - Ask kindly when the grades are expected to be released in the Campus Management Portal and if it is before your deadline
 - Explain precisely what deadline you are concerned about and why you have to meet the deadline
 - Add corresponding documents to ensure your statement
 - Always include your full name and Student-ID-Number

In case your grade has not yet been entered

- In case your grade has not been entered as of yet, contact the responsible examiner or their secretary in order that your academic result can be entered into your record
- Please remember to include the below information in the e-mail
 - Your full name
 - Your Student ID number
 - Module Name (eg. Telematik)
 - Module number (eg. M-INFO-100801) & Teilleistungen (brick) number
 - The certificate for your registration for the exam
 - The date and time of the exam

Language Course and HoC Certificate

- Certificates from HoC, ZAK and Sprachenzentrum are directly added in CMS (ÜQ/SQ-Leistungen), you can add them to your academic record yourself in CMS
- If there are problems, please contact the responsible institute
 - If that does not solve the problem, contact the department that is responsible for your major such as the [ISS Office](#)
 - For more information read [Interdisciplinary qualifications \(key competences\)](#)

Points of contact an overview



Advising and Resources

Advising and Resources



Offers of the Faculty of Informatics

- ISS - Informatik Studiengangservice: *Study counseling, extension applications, change of study plan, etc.*
- KIT-Informatics-Library: *Study places, literature, etc.*
- ATIS - Abteilung Technische Infrastruktur: *E-mail services, pool rooms, multimedia rooms, software provisioning*

Student Counseling

- Student Council Mathematics / Informatics: *Counseling by students of Informatics / Mathematics*
- Forum Wirtschaftsinformatik: *Counseling by students of Wirtschaftsinformatik*

Central Offers of the KIT

- ZSB - Zentrale Studienberatung: *Doubts about your studies, change of study program / university, drop-out, etc.*
- SCC - Steinbuch Centre for Computing: *Help centre for technical problems, account registration, etc.*
- MINT-Kolleg: *Pre-courses, semester courses, helpdesk, advanced courses*
- HoC - House of Competence: *Learning/Writing Advice, helpdesk*
- ZLB - Zentrum für Lehrerbildung: *Resources for students of teacher education, etc.*
- ZML - Zentrum für Mediales Lernen: *Study courses*
- KIT-Library: *Study places, online catalogue, etc.*
- [Hochschulsport am KIT](#)

Studierendenwerk Karlsruhe

Studierendenwerk Karlsruhe provides support in topics such as:

- BAföG, scholarship & loan advice
- Dormitory places and room placement

Offers for International Students

- IStO - International Students Office: *Consulting, support, guidance, integration measures*
- International Student Center: *Social counselling, foreign students, studying with disabilities, finding accommodation, etc.*
- Studienstart International: *Welcome events, information offers, campus consultation hours, etc.*
- [Studienstart International - Information offer on ILIAS](#)
- [Research stay at KIT](#): *opportunities for internships, research projects and theses for international students*
- IESN - International Erasmus Students Network Karlsruhe
- Coordination office for refugees and migrants: *Personal consultation hours, information evenings, integration measures*
- Foreigners' Authority of the city of Karlsruhe: *Residence permit, electronic residence title (eAT), establishment permit*
- The ABC of KIT: *English glossary for the translation of technical terms*
- [MINTernship Inclusive](#): *YouTube video about stays abroad for students with disabilities*

Other Counseling Centers

- AStA - Allgemeiner Studierendenausschuss: *Social counselling, equal opportunities, queer counselling*
- PBS - Psychotherapeutische Beratungsstelle: *Stress, exam nerves, loneliness*
- BBC - Representative for students with disabilities and chronic illnesses
- ACCESS@KIT - Center for Digital Accessibility and Assistive Technology
- Career-Service: *Career entry, internship search, career advice*
- Nightline Karlsruhe: *Helpline for students with personal problems*
- [Brücke Karlsruhe](#): *Counseling center for personal problems*

Points of Contact International

Department /Resource	Services & Resources	Student type	QR Code
<u>International Affairs Degree Seeking Admissions Team</u>	enrollment, visas, and entry requirements, deferral of studies	<u>degree seeking</u>	
IStO Welcome & Integration - Degree Seeking	Pre-semester course (degree), <u>Start of Studies for Internationals</u> , <u>Buddy Program</u> , <u>Student Support</u> , Refugee advising services, volunteering, etc.	all	
<u>Studienstart International - Information offer on ILIAS</u>	Resource materials, videos, ...	all	
<u>International Student Hub</u>	• study-related questions and for everyday issues • individual counseling in <u>exceptional and emergency situations</u> • referral counseling and peer to peer (anonymous on request)	all	
<u>International Student Center at Studierendenwerk</u>	Social & Refugee counseling, events, mentoring, accommodation, etc..	all	
<u>Career Service and Alumni</u>	Job market, internship search, prospects, career entry and preparation resources, advising, event, including: • <u>Homepage International Career Service</u> • <u>Events, Talks & Workshops</u> in English getting you into your job in Germany • <u>Job market and company information</u> • <u>Application tips and templates for CVs and motivational letters</u> for german standards • <u>CV Checks and Coachings</u> • Special events	all	 <u>Career Service and Alumni</u>  <u>event calendar</u>

Additional Points of Contact

Department /Resource	Services & Resources	Student type	QR Code
Student Advisory Services (ZSB) - Zentrale Studienberatung	Advising for students who are thinking about switching majors or withdrawing /dropping out, need support due to unexpected circumstances Clearing-Sprechstunde , etc.	all	
KIT Business unit Studying and Teaching (Studierendenservice (SLE))	Central Office for Student Fees (Gebühren), Certificated, Organization including: KVV – Bescheinigung / Warrant, renewal of matriculation & De-registration / Withdraw, Transcript of Records (ToR), Campus Management Portal (Student portal)	all	
AStA - Allgemeiner Studierendenausschuss:	constituted student body, services, student-run organizations, Social counselling, equal opportunities, queer counselling, international student	all	
Studierendenwerk Karlsruhe	provides support in topics such as: BAföG, scholarship & loan advice, residence hall and room placement, Social, legal & psychotherapeutic counseling, Studying with a child, etc	all	

Points of Contact

Department /Resource	Services & Resources	Student type
Studierendenwerk Karlsruhe - <u>International Student Center</u>	social counselling services, events, mentoring, language tandem, etc 	all
Studierendenwerk Karlsruhe PBS - Psychotherapeutische Beratungsstelle: 	anonymous counselling services and crisis intervention which is open to all students, partners, fellow students, relatives • Therapy sessions: for diagnostic, information and therapeutic help • Workshops: on study-related topics (e.g. stress management and meditation techniques, work and study-related difficulties, coping with fear of speaking). • Info-material: further information about their services as well as materials on different topics for you to download here. In addition, you will find a list of helpful books by clicking on Book Tips	all
Additional anonymous counselling services	▪ Nightline Karlsruhe: www.nightline-karlsruhe.de • Confidential telephone support by students for students ▪ Telefonseelsorge (Crisis Hotline): www.telefonseelsorge.de • Free and available 24/7 ▪ Brücke Karlsruhe: bruecke-karlsruhe.de • Counseling, crisis support, pastoral care	all



Participation – what is that?

BESSEr@KIT



What is BESSEr@KIT?



BESSEr@KIT ist a unique project at KIT, that deals with (almost) all topics related to student participation:

Why is student participation so important?

Why is your participation important for KIT and also for you as students?

What added value does participation have for you?

How can you participate?

You will learn all this at BESSEr@KIT!

How are students at KIT organized?

Probably best-known:

AStA^{KIT}

&

Student councils
(Fachschaften)

Part of the

**Constituted
Student Body**
Verfassten Studierendenschaft
(VS)

How are students at KIT organized?

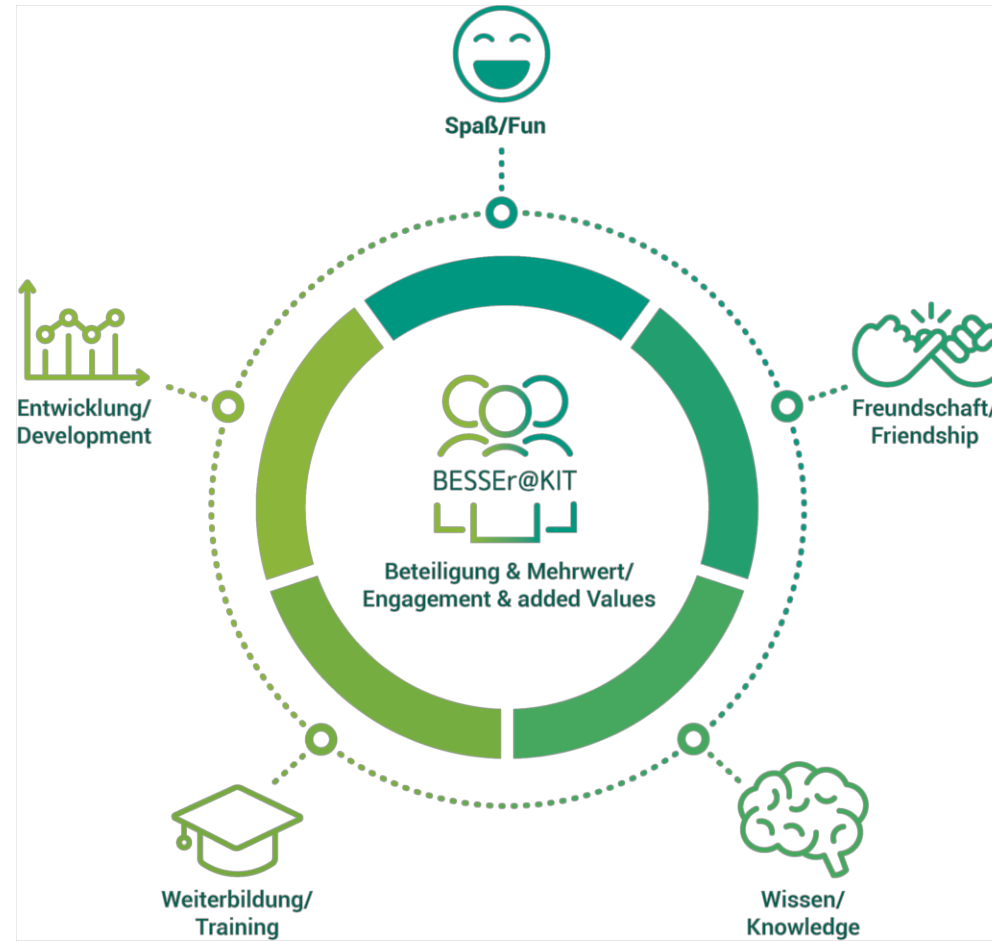


„§ 65 (1) The enrolled students (students) of a university constitute the Constituted Student Body (Student Body). It is a legally capable corporation under public law and, as such, a subsidiary body of the university.“

The constituted student body is anchored and enshrined in the State Higher Education Act of Baden-Wuerttemberg.

With your enrollment, you are automatically part of the Constituted Student Body.

Why participate?



Why participate as an international student?

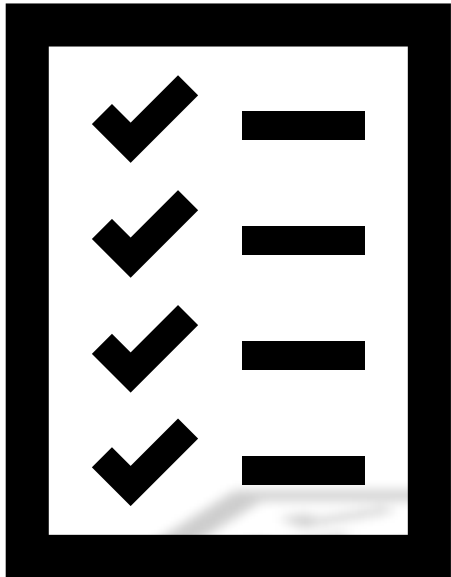
- **5.878 international students in the wintersemester 2025/26 (25.5%) at KIT**
- This means:
 - A lot of different knowledge, possibilities, lifestyles and routines.
 - But also challenges, obstacles and barriers.

KIT needs you to learn about the challenges, obstacles and barriers!

But how?

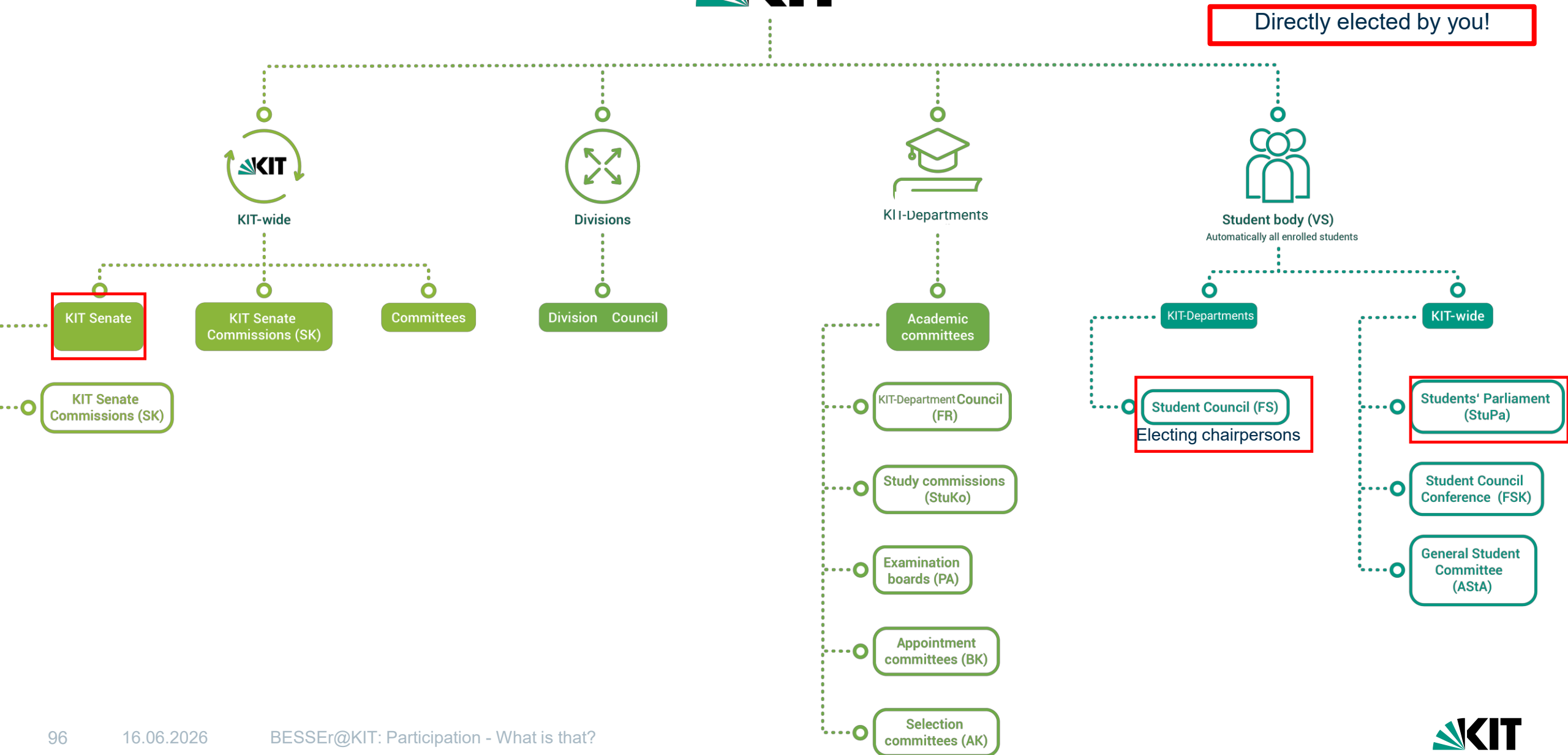
Easiest ways to participate

Course evaluations & Student surveys



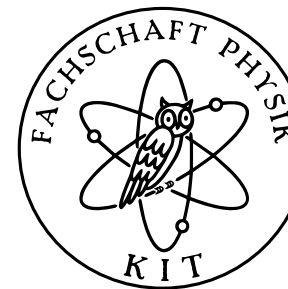
Elections

How? Where? What?



How? Where? What?

Within KIT (Selection)



AStA^{KIT}

FSK^{KIT}



And
many
more....

How? Where? What?

University groups at KIT (Selection)



uvm. ...

How? Where? What?

Opportunities for engagement outside of KIT



freier Zusammenschluss
von student*innenschaften

Demokratie
Menschenrechte

Bündnis Karlsruhe

AKK

**Arbeiter
Kind.de**

bundesverband
ausländischer
studierender

uvm. ...

Digital and on site information events



Participation without (much) work
Course evaluation &
student surveys



Together for a better KIT
Participation that connects!



Right now only in german



1960s to today:
Student engagement in transition

Information

 Glossar - Glossary

Glossare

A
Z


BESSEr@KIT

A
Z


BESSEr@KIT

A Glossary: Higher Education in Karlsruhe, Baden-Württemberg, Germany, and Europe

Abbreviations and Terms – Higher education can be a maze. This glossary offers some clarity.

Ein Glossar: Begriffe und Strukturen der Hochschulbildung – von Karlsruhe bis Europa

Abkürzungen und Bezeichnungen - die Hochschullandschaft kann verwirrend sein. Hier gibt es Hilfe und Erklärungen.

<https://s.kit.edu/glossar>

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16.06.2026

BESSEr@KIT: Participation - What is that?



More information



[Linktr.ee](https://linktr.ee/BESSer@KIT)



BESSer@KIT



 [@besserkit](https://www.instagram.com/besserkit)



[ILIAS](#)



Q&A

SCHLOSS LICHTSPIELE

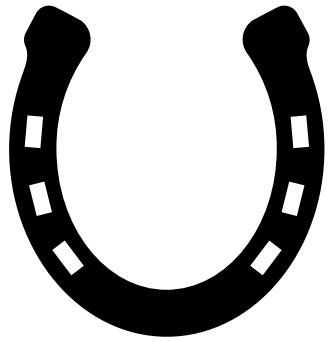
Light Festival Karlsruhe



13 AUGUST TO 13 SEPTEMBER 2026 – ENTRANCE FREE!



Thank you for your time!



Good Luck with your Exams!

- On our [Info²](#) Website you will find [event archive](#) with:
 - PDF of the slides
 - [Link to Video](#)

